

**City of Spirit Lake  
 Regular City Council Meeting 5:30 p.m.  
 Tuesday, January 13, 2015  
 City Hall**

**Present: Mayor Andera, Councilmembers Harbst, Fisher, Chappas, Bice and Thee.**

**MINUTES**

Motion by Chappas seconded by Bice to approve the minutes of the December 9<sup>th</sup> and 19<sup>th</sup> council meetings. Motion carried unanimously.

**BILLS**

Motion by Chappas seconded by Bice to approve the bill list for the month of January, 2015; however withhold \$3906.00 from Midstate Audio pending training of operation of the equipment. Motion carried unanimously.

CITY OF SPIRIT LAKE PSF ACCT	CLAIMS PAID 12/2/2014	346.81
CITY OF SPIRIT LAKE PSF ACCT	CLAIMS PD 12/3/2014	3,567.86
APPEL/RANDY	WINDOW CLEANING CITY HAL	400.00
BECK EXCAVATING, INC	PAY APP #2 N CTR LAKE LD	13,882.48
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE DEC	290.00
WOODRUFF CONSTRUCTION, LLC	PAY APP #7	102,443.25
ALLIED INSURANCE	SURETY BOND	1,248.00
AMERICAN FAMILY LIFE ASSURANCE	SUPPLEMENTAL INS	976.32
EMC NATIONAL LIFE	LIFE INS POLICE JAN	229.50
ING LIFE INS. & ANNUITY CO.	ANNUITY	200.00
IOWA LAKES REGIONAL WATER	PURCHASED SERVICE	55.38
MEDIACOM LLC	INTERNET SERVICE	75.90
NICHOLS/MARLYS	CLOTHING ALLOW REIMB	145.64
SECURE BENEFITS SYSTEMS	CAFETERIA PLAN	1,244.82
WADDELL & REED	ANNUITY	100.00
WALMART COMMUNITY/GEMB	KEYBOARDS & MOUSE	404.53
WASTE MANAGEMENT OF WI-MN	LANDFILL CHG 12/1-15	8,355.13
WINDSTREAM	PHONE SERVICE	719.30
ACS	TSA HARDWARE NEW VISION	2,866.00
AHLERS & COONEY, PC	2014 BOND SERVICE	8,309.75
ALLIANT UTILITIES	UTILITIES	26,993.67
ALPHA WIRELESS COMMUNICATIONS	RELOCATE ANTENNA/SERVICE	1,990.47
ARROWWOOD OKOBOJI	EMPLOYEE RECOG DINNER	1,318.15
BAKER & TAYLOR, INC.	BOOKS	916.57
BARCO MUNICIPAL PRODUCTS, INC	BOLTS	149.27
BECK ENGINEERING, INC	INSPECT/ADMIN DEC	5,183.50
BLACK HILLS ENERGY	UTILITIES	7,905.03
BOB'S REPAIR & TOW	SERVICE & REPAIR	707.67
BOMGAARS SUPPLY INC	SUPPLIES	817.30
BRODART COMPANY	PLAYAWAYS	438.63
BROWN SUPPLY	CURB BUMPER	837.50
CAMPUS CLEANERS & LAUNDERERS	RUG/TOWEL	67.30
CENTER POINT LARGE PRINT	BOOKS	247.48
CERTIFIED TESTING SERVICE INC	TESTING-15TH ST PROJ	689.00
CHASE CARD SERVICES	OWENS-TRAINING	1,251.31
CITY CLERK	UTILITIES	245.95
CITY OF ORLEANS	METER SURCHARGE 4TH QTR	5,202.34
CITY: CARL NIBLETT	DEP REF-510 15TH ST	100.00
CITY: CHRISTINA SYHARATH	DEP REFUND-2202 HILL AVE	50.00
CITY: JEFFERSON HANOVER	DEP REFUND-410 LAKE ST	100.00
CITY: THOMAS WILEY	DEP REFUND-704 HILL AVE	100.00
CLASS C SOLUTIONS GROUP	BOLTS, NUTS, SEALS	1,989.93
COHRS CONSTRUCTION, INC.	GREEN WASTE SITE CLEANUP	1,024.87
COMPUTER ZONE	USB CABLE	19.95
CONTINENTAL RESEARCH CORP.	CLEAR VIEW	213.41
CREATIVE PRODUCT SOURCE	BOOK BAGS	134.48
CUTTING EDGE SALES & SERVICE	CHAINSAW	371.26
DAVIS TYPEWRITER CO	SHEET PROTECTORS	11.55
DICKINSON CO CONSERV. BOARD	APPLIANCES	1,530.00
DICKINSON CO NEWS	LEGALS PUBLISHED	249.04
DISCOVERY HOUSE	AGREE NOV & JAN	2,000.00
DYNO OIL CO. INC.	FUEL	605.50

FAREWAY STORES, INC.	HAND SANITIZER, TOWELS	6.99
FASTENAL COMPANY	WHEEL	50.93
FICK'S ACE HARDWARE	SUPPLIES	247.74
FOX INTERNATIONAL, INC.	SWITCH	29.04
FRIENDS OF THE MILFORD LIBRARY	TRUSTEE DINNER	149.29
GALE GROUP	BOOKS	319.37
GALL'S LLC	EQUIPMENT	331.14
GCR TIRE CENTER	SNOW TIRES	320.00
GJERDE COLLISION CENTER	REPAIR EXPED HIT/RUN	1,033.08
GRAYMONT CAPITAL, INC	LIME	4,289.88
HACH COMPANY	TEST SUPPLIES	1,008.09
HAWKINS, INC	CHEMICALS	3,185.50
HD SUPPLY WATERWORKS	CLAMP	213.59
IA COMMUNITIES ASSURANCE POOL	ADD'L PROPERTY INS	1,723.79
IA ONE CALL	LOCATES	225.10
IA POLICE CHIEF ASSN	MEMBERSHIP	75.00
IMWCA	2014-2015 WORK COMP #7	8,921.00
INLAND TRUCK PARTS	PUMP/MOTOR	246.94
IOWA LAKES REGIONAL WATER	METER LEASE	13.50
JACK DOHENY COMPANIES INC	MOTOR	1,582.78
JANITOR'S CLOSET	TISSUE	85.10
JAYCOX IMPLEMENT	DEXTRON	315.20
JENNINGS AUTO PARTS	FILTERS, MUD FLAPS	119.16
JERGE/DWIGHT	REIMB CELL PHONE	10.00
KAPCO, INC	SHIPPING	149.01
KEN OLSON PHOTOGRAPHY	PORTRAITS	550.00
KOLLASCH WELDING & MACHINE	REPAIR ALUM POST	596.00
L & C TIRE SERVICE	TIRES	4,356.50
LAKES AREA SENIOR CITIZENS	SUPPORT AGREE DEC/JAN	833.00
LAKES AUTO SPORT & LUBE CENTER	OIL CHANGE	40.95
LAKES PRINTING	FOLD/INSERT BILLS	96.81
LARSON DATA COMMUNICATIONS	WIRELESS TRANSCEIVER	1,054.25
LOWRY/DALLAS	REIMB CELL PHONE	10.00
MAINTENANCE ENGINEERING	BULBS	905.13
MARCO	COPIER CONTRACT JAN	27.30
MATHESON TRI-GAS, INC	WELD STICK ELECTRODE	200.96
MICRO MARKETING LLC	AUDIOBOOKS	267.90
MID STATES AUDIO, INC	CONF AUDIO	18,233.00
MILLER/JESSE	HEADLIGHT	13.78
MUESKE ELECTRIC INC.	REPAIR LAMP	918.84
NEWCOMB/BRENT	CELL PHONE COVER	37.44
OFFICE SYSTEMS CO	TONER	233.20
ORTHEL/TOM	CLOTHING ALLOW-BOOTS	110.02
PARTS CITY	SUPPLIES	376.45
PEDERSON ELECTRIC	REPAIRS	526.55
PETTY CASH - LIBRARY	POSTAGE	91.32
PLIC - SBD GRAND ISLAND	LIFE INS JAN	777.90
PRITTS/DIANA	DVDS	10.66
RECORDED BOOKS, LLC	AUDIOBOOK	39.95
REHAB SYSTEMS, INC	TELEWISE SEWER LINE	1,250.00
SAM WEDEKING EXCAVATING INC	LEAK-GINGHAM	1,303.50
SANITATION PRODUCTS	RUBBER BUMPER	112.30
SCOTT TRANSFER & STORAGE	RELOCATE CITY HALL	2,209.55
SHAMROCK RECYCLING, INC	SERVICE DEC	9,075.95
SHARE CORP.	AEROSOL	126.64
SHAW'S OF OKOBOJI II, LLC	KEYS, FRAMES	1,542.52
SHORT ELLIOTT HENRICKSON, INC	DESIGN SERVICE	1,618.54
SIOUX CITY JOURNAL	NEWSPAPER	245.43
SIOUX SALES COMPANY	MONTHPIECES	39.84
SPIRIT LAKE COMM. FIRE DEPT.	2ND HALF FY14-15 SUPPORT	46,261.76
SPIRIT LAKE KIWANIS	15.32 TON PAPER RECYCLE	414.30
SPORTSMANS 3D CORP	40% INCENTIVE DOWNTOWN	2,934.02
STATE BANK	SAFETY DEP BOX RENT	40.00
STATE HYGIENIC LAB	WATER TESTING NOV	88.00
STOREY-KENWORTHY CO.	KEYBOARD TRAYS	1,033.66
STRUBBE/TERRY	REIMB CELL PHONE	10.00
SUPERIOR EQUIP&RENTAL-SHELDON	FIX WIRE-PEDAL LOCK	102.00
TRI-STATE LITHO, LTD.	DOOR HANGERS	131.00
TRITLE/MERLIN	CUSTODIAL DEC	365.00
U.S. POSTMASTER	POSTAGE	1,200.00
ULTRA MAX	AMMO	1,391.00

UNIQUE MGMT SERVICES, INC	COLLECTIONS	49.70
VAHLSING'S CLEAN SWEEP	JANITORIAL DEC	475.00
VANDER HAAG'S, INC.	STEERING PUMP	271.50
VANDERWEIDE/JOSH	REIMB CDL	65.50
VIEVU	BODY CAMERA	250.00
WASTE MANAGEMENT OF WI-MN	LANDFILL CHG 12/16-12/31	3,190.73
WATCH GUARD VIDEO	MICROPHONE	190.00
WERTS WINDOW&AWNG CLEANING INC	BUILDING MAINTENANCE	25.00
WEX BANK	FUEL	7,304.47
	Final Totals...	688,448.01

### **LIQUOR LICENSES**

Motion by Chappas seconded by Bice to approve a Class E liquor license for Hy-Vee Wine & Spirits and a Class C liquor license for Corner Lanes/Kegler's Kitchen. Motion carried unanimously.

### **MANUAL JOURNALS AND TRANSFERS**

Motion by Chappas seconded by Bice to approve the manual journals and transfers between funds for October, November, December, 2014. Motion carried unanimously. EFTPS 941 Oct-Dec deposits \$132,151.19; Treasurer State of Iowa state withholding \$22,806.00; Ipers deposit \$80,364.83; Treasurer State of Iowa sales tax deposits \$24,658.00; Collection Service Center \$3,368.40; MN Collection Service Payment Center 2,978.04; Direct Deposit Payroll Oct-Dec \$285,020.88; IA Finance Authority (SRF) \$450.00; Bankers Trust Bond Principal, interest & fee \$412,012.98. Transfers between funds per budget: From LOST to General Fund, net 60% of LOST receipts \$85,500.00; From Water to Water Revenue Sinking Fund for Revenue Bond Requirements \$69,388.77; From Employee Benefit, Water, Sewer, Sanitation to PSF for insurance \$9,499.59; From Water, Sewer, Solid Waste and General/Street to Equipment Revolving \$42,500.00; From LOST, TIF, Water, Sewer, General Fund to Debt Service \$384,657.75.

### **FINANCIAL STATEMENT**

Motion by Chappas seconded by Bice to approve the Financial Statement for December, 2014. Motion carried unanimously. Revenue for December totaled \$1,712,595.16. Expenditures for December, 2014 were as follows: General fund \$841,354.02; Road Use \$143,309.91; Trust & Agency \$48,234.84; Local Opt Tax \$300,000.00; TIF \$813,007.71; Economic Development \$500.00; Friends/Library \$84,731.19; Debt Service \$396,185.48; City Hall Facilites Project \$121,631.82; East Lake Industrial Park \$650.00; 15<sup>th</sup> St Realignment \$108,955.11; Hill Ave Sidewalk/trail \$1,099.68; Water \$574,586.37; Water T&A \$600.00; Water revenue sinking fund \$16,277.50; Sanitary Sewer Improvement \$506,162.35; Solid Waste \$517,989.50; Partial self-funding ins \$4851.85.

### **RESOLUTION NO. 2015-01**

#### **RESOLUTION SETTING DATE AND TIME FOR HEARING FOR POLARIS INDUSTRIES, INC CDBG/EDSA PROJECT**

Thee introduced and caused to be read Resolution No. 2015-01 and moved for its adoption, which was seconded by Fisher. Aye: Thee, Chappas, Harbst, Bice, Fisher. Resolution duly adopted.

### **RESOLUTION NO. 2015-02**

#### **RESOLUTION APPROVING AGREEMENT WITH PIPER JAFFRAY FOR FINANCIAL ADVISORY SERVICES**

Bice introduced and caused to be read Resolution No. 2015-02 and moved for its adoption, which was seconded by Harbst. Aye: Thee, Chappas, Harbst, Bice, Fisher. Resolution duly adopted.

Ihrke introduced and caused to be read Resolution No. 2014-45 and moved for its adoption, which was seconded by Chappas. Aye: Thee, Chappas, Harbst, Bice, Ihrke. Resolution duly adopted.

### **UNIVERSITY OF OKOBOJI WINTER GAMES 5K/10K RUN**

Motion by Bice seconded by Chappas to approve street closure for the University of Okoboji Winter Games 5K/10K run on January 24, 2015. Motion carried unanimously.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Councilman Thee reported the Fire Department's audit will be completed next month and will provide a copy to the Council. Councilman Harbst inquired if Police Chief Hanson approved the 911 and Emergency Management proposed CAD system. Hanson stated he approves the new program.

**ADJOURNMENT**

Motion by Bice seconded by Chappas to adjourn the meeting. Motion carried unanimously.

---

Blain Andera, Mayor

---

Gregg L. Owens, City Administrator