

**City of Spirit Lake**  
**Regular City Council Meeting 5:30 p.m.**  
**Tuesday, November 22, 2016**  
**City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Chappas, Fisher, Harbst and Farmer**

Meeting called to order by Mayor Andera. The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Chappas to approve the minutes of the November 8, 2016 council meeting. Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Chappas to approve the bill list for the month of November, 2016. Motion carried unanimously.

AMERICAN FAMILY LIFE	AFLAC ACCIDENT	\$1,039.53
ARNOLDS PARK LIBRARY	LUNCH FOR STAFF INSERVICE	\$45.00
BAKER & TAYLOR, INC.	BOOKS	\$1,210.18
BOJI TECHNOLOGY	COMPUTER	\$1,224.99
BOMGAARS SUPPLY INC	SAFETY	\$1,149.42
BOOKPAGE	BOOK REVIEW MAGAZINE	\$300.00
BROWN SUPPLY	VALVE, LUGS, GASKETS	\$1,644.65
BUSINESS TODAY	TONER, LABELS	\$138.99
CAMPUS CLEANERS & LAUNDERERS	RUGS-PREPAY	\$270.66
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS (MEMORIALS)	\$216.30
CENTRAL SALT, LLC	DE-ICING SALT	\$1,721.93
CENTURY LINK	PHONE	\$331.30
CITIBUSINESS CARD	CONFERENCE HOTEL	\$671.28
D&K REPAIR	TIRES	\$1,129.66
CINDY DAVIS	1/3 MILEAGE FARGO CONFERENCE	\$127.80
DEMCO	BOOKMARKS	\$38.20
DICKINSON CO CONSERV. BOARD	TV'S	\$306.00
DICKINSON CO NEWS	MINUTES, NOTICE TO APPOINT	\$419.78
EFTPS	FED/FICA TAX	\$19,009.19
KRISTA ELMQUIST	MILEAGE	\$98.90
EMC NATIONAL LIFE	POLICE LIFE INS-DEC	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE DEC	\$275.50
FOX INTERNATIONAL INC	PART	\$187.72
FRANK DUNN CO	1 PALLET PATCH	\$789.00
MICHAEL FREDERICK	CHILDREN'S BOOKS	\$44.00
GALE GROUP	BOOKS & HOSTING FEE	\$587.46
GRAYMONT CAPITAL, INC	LIME	\$4,565.23
HACH COMPANY	TESTING SUPPLIES	\$895.08
HAWKINS, INC	CHEMICALS	\$3,026.46
ERIC HOIEN REVOCABLE TRUST	OLDE TOWN BETTERMENT INCENTIVE	\$40,000.00
HR GREEN INC	ENG-RAW WATER INTAKE	\$18,645.00
IA ONE CALL	LOCATES	\$108.30
IA RURAL WATER ASSOCIATION	DUES 2017	\$325.00
CLYDE IHRKE	HBA MEETING	\$8.99
IMWCA	WORK COMP FY17 7 OF 8	\$6,688.00
ING LIFE INS. & ANNUITY CO.	ING DEF COMP	\$200.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$331.00
IOWA PUMP WORKS INC	REPAIR FAIRBANKS MORSE	\$3,164.10
IPERS	IPERS- PROTECTN	\$23,786.62
JILL JENNINGS	CLASS FEE	\$20.00
KAPCO, INC	SHIPPING	\$34.33
KAPP'S FIRE EXTINGUISHER SALES	RECHARGE EXTINGUISHER	\$37.60
L & C TIRE SERVICE	TIRES	\$639.00
MARCO	COPIES 11/9-12/8	\$134.07
PATRICIA MCDANIEL	COOKBOOK	\$24.00
MEDIACOM LLC	INTERNET	\$282.80
MICRO MARKETING LLC	AUDIO BOOKS	\$204.95

MID STATES AUDIO, INC	COUNCIL ROOM AUDIO FINAL	\$3,438.00
MID-IOWA SOLID WASTE EQUIP CO	SWEEPER PARTS	\$164.90
NATIONWIDE	INSURANCE	\$1,248.00
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$157.95
ONE OFFICE SOLUTION	LABELS	\$6.99
GREGG OWENS	SEMINAR MILEAGE	\$464.40
PETTY CASH - LIBRARY	POSTAGE	\$129.50
PLUMBING & HEATING WHOLESALE	VENTS	\$102.25
DIANA PRITTS	SUMMER READING PRIZES/SUPPLIES	\$56.93
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,212.14
SJE-RHOMBUS	OCT-DEC SERVICE	\$625.00
SPIRIT LAKE CHAMBER COMMERCE	STAFF TRAINING	\$50.00
SPIRIT LAKE KIWANIS	2101 TONS RECYCLING	\$195.57
STATE HYGIENIC LAB	TESTS	\$194.00
STATE OF IOWA - PR TAXES	STATE TAX	\$6,669.00
TEI LANDMARK AUDIO	REPLACEMENT DISC	\$10.00
THE WATER CONNECTION	WATER	\$19.50
TOM'S PLUMBING & HEATING LLC	HVAC REPAIR	\$306.00
VANDER HAAG'S, INC.	PULLY	\$30.00
VERIZON WIRELESS	CELL PHONES	\$987.33
VESSCO, INC	WASHERS	\$17.60
KRIS VIPOND	IMFOA BOARD MEETING	\$315.90
WADDELL & REED	W&R DEF COMP	\$900.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WALMART COMMUNITY/GEMB	CHRISTMAS LIGHTS	\$4,428.61
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 11/1-11/15	\$10,784.26
WELLMARK	BCBS-FAMILY/+	\$31,015.41
WINDSTREAM	PHONE	\$593.19
XEROX CORPORATION	COPIER	\$219.51
TOTAL ACCOUNTS PAYABLE		\$201,336.11
PAYROLL CHECKS		\$53,096.76
TOTAL		\$254,432.87

#### **LIQUOR LICENSE**

Motion by Bice seconded by Chappas to approve a Class B beer permit for Boji Craft Beer. Motion carried unanimously.

#### **IOWA GREAT LAKES CORRIDOR QUARTERLY REPORT**

Kiley Miller, CEO of the Iowa Great Lakes Corridor, presented a quarterly report of the Corridor's activity within Dickinson County. The Council thanked Miller for the information.

#### **SPIRIT LAKE RAW WATER IMPROVEMENTS PROJECT PUBLIC HEARING**

The Mayor announced that this is the time and place for a public hearing on the Spirit Lake Raw Water Improvements Project. Mark Hardy of HR Green, gave a brief description of the project. After receiving no more oral or written comments, the Mayor officially closed the public hearing.

#### **RESOLUTION NO. 2016-69**

#### **RESOLUTION ACCECTING BID AND MAKING AWARD OF THE 2016 CITY OF SPIRIT LAKE RAW WATER IMPROVEMENTS PROJECT**

Chappas introduced and caused to be read Resolution No. 2016-69 and moved for its adoption, which was seconded by Bice. Aye: Bice, Fisher, Chappas, Harbst, Farmer. Resolution duly adopted.

#### **RESOLUTION NO. 2016-70**

#### **RESOLUTION APPROVING FINANCIAL SERVICES AGREEMENT WITH PIPER JAFFRAY**

Fisher introduced and caused to be read Resolution No. 2016-70 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**RESOLUTION NO. 2016-71**  
**RESOLUTION APPROVING PAYMENT OF DOWNTOWN BETTERMENT INCENTIVE APPLICATION**  
**FOR 1723 HILL AVENUE**

Fisher introduced and caused to be read Resolution No. 2016-71 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**RESOLUTION NO. 2016-72**  
**RESOLUTION APPROVING TAX INCREMENT FINANCING (TIF) INDEBTEDNESS CERTIFICATION**

Harbst introduced and caused to be read Resolution No. 2016-72 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**CANCELLATION OF DECEMBER 27<sup>TH</sup> REGULAR MEETING**

Motion by Bice, seconded by Fisher to approve cancellation of the December 27, 2016 regular council meeting. Motion carried unanimously.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Bice stated he observed a number of street signs are weathered on the south side of the sign. Owens stated he would ask Newcomb to check into that.

**ADJOURNMENT**

Motion by Chappas seconded by Fisher to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator