

**City of Spirit Lake**

**Regular City Council Meeting 5:30 p.m.**

**Tuesday, July 11, 2017**

**City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Fisher, Harbst, Chappas and Farmer.**

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Farmer to approve the minutes of the June 27, 2017 regular council meeting. Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Farmer to approve the bill list for the month of July, 2017. Motion carried unanimously.

BECK ENGINEERING, INC	ENG-ENTERPRISE AVE WATER	\$8,836.25
BLACK HILLS ENERGY	UTILITIES	\$776.29
BOB'S REPAIR & TOW	REPAIRS JUNE	\$5,062.29
BOJI TECHNOLOGY	IOSAFE NAS, SWITCH	\$7,999.98
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CAMPUS CLEANERS & LAUNDERERS	MATS	\$19.50
CERTIFIED TESTING SERVICE INC	TESTING-20TH ST REPAIRS	\$331.50
CITY CLERK	UTILITIES	\$1,260.94
CITY OF ORLEANS	3RD/FINAL PMT 252ND AVE	\$146,166.13
CITY OF SPENCER	HIRING COOP MAY 2017	\$234.69
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	SOUTHERN GLEN BLVD	\$2,458.40
SCOTT COLT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CORNELL ABSTRACT COMPANY	COPY OF DEED-UMC	\$10.00
CUTTING EDGE SALES & SERVICE	SPRING, REEL, REPAIR	\$162.58
DEFENSIVE EDGE TRAINING	ARMORER COURSE (JK)	\$395.00
DEWALL DEVELOPMENT	REFUND PERMIT 53-17	\$220.00
DICKINSON CO AIRPORT AUTHORITY	FY18 SUPPORT JULY	\$500.00
DICKINSON CO AUDITOR	REBATE-COUNTY TIF FERGUSON	\$10,854.58
DICKINSON CO NEWS	MINUTES	\$342.55
DICKINSON CO RECORDER	AFFIDAVIT-HOEN	\$27.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY18 SUPPORT JULY	\$750.00
DUININCK	1/2' MIX	\$894.28
EFTPS	FED/FICA TAX	\$19,370.60
ENGINEERING & CONSTRUCTION	PAY APP #4	\$720,774.09
DON ERLANDSON	ENGINE REPAIR	\$200.00
FAREWAY STORES, INC.	CLEANING SUPPLIES, COFFEE	\$65.47
FICK'S ACE HARDWARE	CHAIN	\$302.44
NICK FIEBIG	REIMB CELL PHONE JULY	\$10.00
GENERAL TRAFFIC CONTROLS, INC.	SIGNAL EQUIPMENT	\$578.72
GLOCK PROFESSIONAL INC	ARMORER COURSE (JK)	\$250.00
HACH COMPANY	TESTING SUPPLIES	\$688.89
HALSEN PRODUCTS	SAFETY VESTS	\$347.42
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HISTORIC ARNOLDS PARK INC	FY18 RESTRICTED OBWF SUPPORT	\$2,500.00
IA DEPT OF NATURAL RESOURCES	FY18 ANNUAL WATER SUPPLY	\$641.58
IMWCA	FY18 PREMIUM 25% 1 OF 8	\$18,517.00

IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JAYCOX IMPLEMENT WTGN	KIT GEAR	\$301.48
JENNINGS AUTO PARTS	BULB	\$2.12
DWIGHT JERGE	REIMB CELL PHONE JULY	\$10.00
KAPCO, INC	SHIPPING	\$34.23
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN	\$25.00
LAKES AREA SENIOR CITIZENS	FY18 SUPPORT JULY	\$418.50
LAKES CEMENT LEVELING LLC	CURB AT JACKSON	\$700.00
LAKES PRINTING	FOLD/STUFF BILLS	\$351.28
LOGAN CONTRACTORS SUPPLY INC	FORM RELEASE	\$120.00
DALLAS LOWRY	REIMB CELL PHONE JULY	\$10.00
MARCO	COPIES	\$33.03
MEDIACOM LLC	INTERNET	\$82.90
JOHN MILEHAM	IA HOMEBASE VET ASSISTANCE	\$500.00
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$157.95
NW IA PLANNING & DEVELOP COMM	FY18 DUES	\$2,420.00
OFFICE SYSTEMS CO	QUARTERLY PRINTER FEE	\$199.14
OKOBOJI MOTOR COMPANY	SHOP SUPPLIES	\$30.00
PARTS CITY	FILTERS	\$335.88
PEARSON LAKES ART CENTER	FY18 SUPPORT	\$2,500.00
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SAM WEDEKING EXCAVATING INC	CAMERA 25TH ST-REISSUE LOST CK	\$525.00
SHAMROCK RECYCLING, INC	RECYCLE JUNE	\$10,200.00
SHARE CORP.	GLASS CLEANER, DEODORIZER	\$765.05
SHAW'S OF OKOBOJI II, LLC	WINDSHIELD REPAIR	\$65.00
SPIRIT LAKE COMM FIRE DEPT	1ST HALF FY18 SUPPORT	\$43,017.00
SPIRIT LAKE READY MIX	JACKSON, 10TH PATCHES	\$162.00
STATE INDUSTRIAL PRODUCTS	DRAIN ROCKET	\$207.57
STOREY-KENWORTHY CO.	FILE FOLDER, PAPER, SUPPLIES	\$231.16
TERRY STRUBBE	REIMB CELL PHONE JULY	\$10.00
BRETT TIGGES	REIMB CELL PHONE JULY	\$10.00
TREASURER STATE OF IOWA	SALES TAX 6/16-6/30	\$9,292.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18 JULY	\$1,200.00
UNIVERSAL, INC	TOWELS, TISSUE	\$682.60
VAHLSING'S CLEAN SWEEP	JANITOR JUNE	\$881.00
VISTA PRAIRIE @KEELSON HARBOUR	BALANCE TIF REBATE NOV16/APR17	\$31,321.24
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WEX BANK	FUEL JUNE	\$5,759.60
TOTAL ACCOUNTS PAYABLE		\$1,066,389.10
PAYROLL CHECKS		\$54,940.71
DEPOSIT REFUNDS ON 7/12/2017		\$415.19
TOTAL		\$1,121,745.00

### LIQUOR LICENSES

Motion by Bice seconded by Farmer to approve a special Class C liquor license for Hibachi 88 and Class C liquor license for Remington's Restaurant and Lounge. Motion carried unanimously.

### **TREASURER'S REPORT**

Motion by Bice, seconded by Farmer to approve the Treasurer's Report for June, 2017. Motion carried unanimously. Revenue for June totaled \$12,987,609.62. Expenditures for June were as follows: General Fund \$215,239.41; Local Option Sales Tax \$440,855.68; Economic Development \$500.00; Road Use \$21,524.27; Trust & Agency \$35,441.60; TIF \$2,446,655.10; Friends of the SL Library \$16,462.68; Debt Service 412,376,656.34; 25<sup>th</sup>/Ctr Lake Dr Storm Sewer \$12,192.52; Southern Hills Phase II \$1,160.00; Police Station Improvements \$1,746.81; Water \$484,493.37; Water Trust & Agency \$1,122.17; Water Revenue Sinking 2017 \$838.50; Raw Water Improvement Project \$36,850.10; Sanitary Sewer \$66,199.27; Solid Waste Collection \$83,528.25; Equipment Revolving \$25,000.00; Partial Self-Funding Insurance \$5,754.82.

### **TRANSFERS AND JOURNAL ENTRIES SECOND QUARTER 2017**

Motion by Bice, seconded by Farmer to approve the Transfers and Journal entries for the second quarter of 2017. Motion carried unanimously. 941 deposits totaled \$115,093.38; Treasurer State of Iowa payroll state tax \$20,405.00; IPERS \$72,574.26; Treasurer State of Iowa sales tax \$21,623.00; Treasurer State of Iowa Quarterly unemployment \$384.45; ING 457 Plan \$600.00; Collection Service Center \$2,887.20; MN Collection Service Pmt Center \$1,113.00; Payroll \$287,533.94; IA Finance Authority \$838.50; Bankers Trust \$12,555,687.43; Partial Self-funding Insurance \$13,211.46; NSF fees \$49.00. Transfer between funds per budget: From LOST to General Fund \$183,000.62; From Water to Water Revenue Sinking Fund \$38,375.76; From Employee Benefit, water, sewer, sanitation to PSF Insurance \$9,990.00; Budget amendment transfer from General to 25<sup>th</sup>/Center Lake Dr Storm Sewer \$45,598.90; Budget amendment transfer from General to Schrom \$80,220.42; budget amendment transfer from Road Use Tax to East Lake Industrial Park \$94,152.45; budget amendment transfer from Water to Raw Water Improvements \$163,309.23; budget amendment transfer from Hill Ave sidewalk & East/West Trail to Non-TIF \$1,731.42; from Equipment Revolving for Water/Turbidimeter \$25,000.00; from Street, water & sanitation to Equipment Revolving Fund \$57,500.00; from LOST, TIF, from LOST, TIF, Water & Sewer to Debt Service for Bond Payments \$3,145,761.25.

### **2017 CITY OF SPIRIT LAKE ENTERPRISE AVENUE WATER MAIN IMPROVEMENTS PROJECT PUBLIC HEARING**

Mayor Blain Andera announced this is the time and place to consider the 2017 City of Spirit Lake Enterprise Avenue water main improvements project. After receiving no oral or written comments, the Mayor closed the public hearing.

#### **RESOLUTION NO. 2017-36**

#### **RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 2017 CITY OF SPIRIT LAKE ENTERPRISE AVENUE WATER MAIN IMPROVEMENTS PROJECT**

Farmer introduced and caused to be read Resolution No. 2017-36 and moved for its adoption, which was seconded by Fisher. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

#### **RESOLUTION NO. 2017-37**

#### **RESOLUTION APPROVING PAY APP #4 FOR 2017 CITY OF SPIRIT LAKE RAW WATER IMPROVEMENTS PROJECT**

Chapaps introduced and caused to be read Resolution No. 2017-37 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

### **DOWNTOWN BETTERMENT INCENTIVE PROGRAM APPLICATION FOR 1721 HILL AVENUE**

Motion by Harbst, seconded by Farmer to approve the application for the Downtown Betterment Incentive Program for 1721 Hill Avenue. Motion carried unanimously.

**RESOLUTION NO. 2017-38**

**RESOLUTION APPROVING THE IOWA HOMEBASE VETERANS ASSISTANCE PROGRAM PAYMENT**

Fisher introduced and caused to be read Resolution No. 2017-38 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Councilmember Harbst questioned when bids will be let for the police station building remodel. Owens reported it will be let this fall. The city owned lot on 23<sup>rd</sup> Street was discussed. Owens stated he would check into selling that lot.

**ADJOURNMENT**

Motion by Bice seconded by Chappas to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator