

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, January 9, 2018**

City Council Chambers

Present: Mayor Vos, Councilmembers Bice, Fisher, Harbst, James and Farmer

Meeting called to order by Mayor Vos.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the December 12th regular council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of January, 2018. Motion carried unanimously.

AGRIDRAIN CORP	BAR GUARD	\$86.64
ALLIANT ENERGY/IPL	UTILITIES	\$45,216.13
ALPHA WIRELESS COMMUNICATIONS	CAR RADIO	\$512.00
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,061.76
BECK ENGINEERING, INC	ENG-ERIE RECONSTRUCTION	\$2,466.25
BLACK HILLS ENERGY	UTILITIES	\$3,849.43
BLUE LAKE WEBSITES	UPDATE WEBSITE ANNOUNCEMENT	\$13.75
BOB'S REPAIR & TOW	REPAIRS JANUARY	\$719.89
BOMGAARS SUPPLY INC	CBCAM, BUSHING	\$1,042.94
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUELL LAW OFFICE	REFUND SOLID WASTE FEES	\$17.01
CAMPUS CLEANERS & LAUNDERERS	MATS	\$183.00
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED LABORATORIES	KOOL SPRAY	\$179.35
CERTIFIED TESTING SERVICE INC	TESTING-ENTERPRISE AVE WATER	\$38.00
CHAPPAS JOHN	MILEAGE CORRIDOR MEETINGS	\$47.08
CHASE CARD SERVICES	ZONING/ACCTG WORKSHOP-NBI	\$2,658.93
CINTAS CORP (CHICAGO)	CLEANING SUPPLIES	\$39.64
CITY CLERK	UTILITIES	\$258.41
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	\$4,498.18
CITY OF SPENCER	HIRING COOP	\$234.30
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	GRAVEL	\$207.77
SCOTT COLT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CORE & MAIN LP	COUPLING, CLAMP	\$646.78
CORNELL ABSTRACT COMPANY	REPORTER SUBSCRIPTION 2018	\$120.00
DATA TECHNOLOGIES INC	W-2'S & 1099'S	\$118.19
DICKINSON CO AIRPORT AUTHORITY	FY18 SUPPORT JANUARY	\$500.00
DICKINSON CO ANIMAL CLINIC	VET EXAM	\$109.00
DICKINSON CO CLERK OF COURT	COURT COSTS	\$120.00
DICKINSON CO CONSERV. BOARD	TV'S	\$491.60
DICKINSON CO EM MGMT	FY18 CONTRIBUTION	\$15,555.80
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY18 SUPPORT JANUARY	\$750.00
EFTPS	FED/FICA TAX	\$45,011.65
EMC NATIONAL LIFE	POLICE LIFE INS JAN	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES JAN & FEB	\$564.68

FICK'S ACE HARDWARE	PAINT BRUSH, COPPER, LIGHT	\$149.56
NICK FIEBIG	REIMB CELL PHONE JANUARY	\$10.00
GRAYMONT CAPITAL, INC	LIME	\$4,569.50
HACH COMPANY	CHEMICALS	\$860.41
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$3,391.53
IA COMMUNITIES ASSURANCE POOL	INSURANCE 2018	\$109,216.48
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,219.54
IA ONE CALL	LOCATES	\$60.60
IA WORKFORCE DEVELOPMENT	4TH QTR UNEMPLOYMENT INS 2017	\$32.73
IMWCA	FY18 PREMIUM 8 OF 8	\$5,553.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$75.27
IPERS	IPERS - REGULAR	\$25,390.01
JENNINGS AUTO PARTS	BLADES	\$35.86
DWIGHT JERGE	REIMB CELL PHONE JANUARY	\$10.00
KAPCO, INC	SHIPPING	\$81.93
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$30.00
L & C TIRE SERVICE	PAYLOADER TIRE REPAIR	\$72.50
LAKES AREA SENIOR CITIZENS	SUPPORT FY18 JANUARY	\$416.50
DALLAS LOWRY	REIMB CELL PHONE JANUARY	\$10.00
MARCO	COPIES 11/9-12/8	\$171.23
MATHESON TRI-GAS, INC	WELDING SUPPLIES	\$157.23
MEDIACOM LLC	INTERNET	\$212.85
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,438.63
MENARDS INC	PLUMBING	\$1,069.65
MICHAEL TODD & COMPANY	GUTTER BROOM WIRE	\$366.24
MID STATES AUDIO, INC	VIDEO REPAIR	\$2,990.00
MID STATES ORGANIZED CRIME	2018 MEMBERSHIP	\$100.00
MID-AMERICAN RESEARCH CHEMICAL	CLEANERS, ICE MELT	\$1,092.92
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MOTOR INN	HEATING REPAIR '10 F150	\$807.81
MARGIE LYNCH	WINTER PLANTERS	\$1,200.00
CLASS C SOLUTIONS GROUP	TIES, NUTS, WASHERS	\$106.40
MUESKE ELECTRIC INC.	REPAIR STREET LIGHTS	\$883.08
NORTH CENTRAL INTERNATIONAL	TENSIONER, BELT	\$339.10
NW IOWA CITY CLERKS ASSOC	DUES	\$25.00
OKOBOJI HOLDINGS	OLDE TOWN BETTERMENT INCENTIVE	\$20,000.00
OKOBOJI TOURISM	FY18 1ST HALF SUPPORT	\$15,000.00
PARTS CITY	SCREWS,PLUG,CLAY,WIRE,COUPLING	\$853.57
PLIC - SBD GRAND ISLAND	LIFE INS JAN	\$930.15
PRODUCTIVITY PLUS ACCOUNT	KUBOTA BLOWER PART	\$142.68
RELIANT GASES LTD	BULK CO2	\$2,195.98
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SANITATION PRODUCTS	VALVE PROTECTOR, HANDLE	\$330.22
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,535.14
SHARE CORP.	CAR SOAP	\$256.32
SHORT ELLIOTT HENDRICKSON INC	ENG-POLICE STATION IMPROVEMENT	\$317.50
SJE-RHOMBUS	SERVICE FLEX OCT 17-SEP 18	\$625.00
SPIRIT LAKE COMM FIRE DEPT	2ND HALF FY18 SUPPORT	\$43,017.00
SPIRIT LAKE KIWANIS	14.99 TONS PAPER RECYCLE	\$224.85
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$812.00
STATE OF IOWA - PR TAXES	STATE TAX	\$7,743.00
STOREY-KENWORTHY CO.	INK REFILL	\$5.23

TERRY STRUBBE	REIMB CELL PHONE JANUARY	\$10.00
THE WATER CONNECTION	WATER	\$52.00
BRETT TIGGES	REIMB CELL PHONE JANUARY	\$10.00
TREASURER STATE OF IOWA	SALES TAX PREPAY 1ST QTR 2018	\$22,013.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,200.00
ULTRA MAX	AMMO	\$675.00
UNIVAR USA INC	ALUM	\$9,817.55
VAHLSING'S CLEAN SWEEP	JANITOR DEC	\$881.00
VERIZON WIRELESS	CELL PHONES	\$994.75
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$200.00
WADDELL & REED	W&R DEF COMP	\$900.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$962.40
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$371.00
WALMART COMMUNITY/GEMB	STAND	\$14.88
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 12/1-12/15	\$18,521.38
WELLMARK	BCBS-FAMILY/+	\$35,345.01
WEX BANK	FUEL DEC	\$6,180.81
WINDSTREAM	PHONE	\$598.73
TOTAL ACCOUNTS PAYABLE		\$485,177.37
PAYROLL CHECKS		\$126,523.13
DEPOSIT REFUNDS ON 1/10/2018		\$162.68
TOTAL		\$611,863.18

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for December, 2017. Motion carried unanimously. Revenue for December, 2017 totaled \$1,119,041.02. Expenditures for December 2017 are as follows: General fund \$221,236.91; Local Option Sales Tax \$99,370.00; Economic Development \$16,229.45; Road Use \$32,860.75; Trust and Agency \$39,288.85; Police Forfeiture \$5,566.36; TIF \$194,896.16; Friends of Library \$1,720.00; Debt Service \$293,246.66; Water \$340,651.97; Water T&A \$451.42; Water Revenue Sinking Fund \$16,100.29; Water Revenue Sinking 2012 \$12,741.25; Sanitary Sewer \$16,539.86; Solid Waste Collection \$77,008.81; Partial Self Fund \$8,822.62.

TRANSFER AND MANUAL JOURNEY ENTRIES 4TH QUARTER 2017

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the fourth quarter of 2017. Motion carried unanimously. EFTPS for 941 deposits \$123,239.49; Treasurer State of Iowa w/h tax \$21,972.00; IPERS \$74,415.55; Treasurer State of Iowa sales tax \$37,376.00; ING 457 Plan \$600.00; Collection Service Center \$2,887.20; MN Collection Service Center \$1,113.00; Direct Deposit payroll \$296,184.21; IA Finance Authority (SRF) \$16,100.29; Bankers Trust \$305,987.91; Transfer to Partial Self fund Ins \$16,154.28; Write Off Uncollectible/NSF fees \$21.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$94,740.75; From Employee Benefit, water, sewer, sanitation to PSF Ins \$10,360.05; From Street, Water & Sanitation to Equipment Revolving Fund \$30,000.00; Transfer for Bond Interest Payments \$293,246.66.

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C liquor license for Corner Lanes/Kegler's Kitchen; and Class E liquor license for Hy-Vee Wine & Spirits. Motion carried unanimously.

APPOINTMENT OF CITY ADMINISTRATOR

Motion by Bice, seconded by Fisher to approve the appointment of Gregg Owens as City Administrator. Motion carried unanimously.

MAYORAL APPOINTMENTS

Motion by Harbst, seconded by Farmer to approve the mayoral appointments of Jeff Hanson as Spirit Lake Police Chief; and the mayoral appointment of Gregg Owens as City Attorney. Motion carried unanimously.

RESOLUTION NO. 2018-01

RESOLUTION APPROVING PAYMENT OF GRANT FOR 1721 HILL AVENUE UNDER THE CITY'S OLDE TOWN BETTERMENT INCENTIVE PROGRAM

Fisher introduced and caused to be read Resolution No. 2018-01 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Harbst, Farmer, James. Resolution duly adopted.

STREET CLOSURE FOR UNIVERSITY OF OKOBOJI WINTER GAMES 5K/10 RUN

Motion by Farmer, seconded by Harbst to approve street closure of the University of Okoboji Winter Games 5K/10K run on Saturday, January 27, 2018. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Mayor Vos reported he would make the mayor pro-tem appointment at the next regular council meeting. City Administrator Owens reported the Olde Town Betterment Incentive program has been a successful City based incentive program for the downtown businesses and the City is happy to see downtown benefit from the program. Owens reported the Police Station remodel project will begin January 22nd and should be completed by Memorial Day.

ADJOURNMENT

Motion by Farmer seconded by Fisher to adjourn the meeting. Motion carried unanimously.

Ed Vos, Mayor

ATTEST:

Gregg L. Owens, City Administrator