

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, July 10, 2018

City Council Chambers

Present: Mayor Keenan. Councilmembers Fisher, Bice, Harbst, James, Farmer

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Harbst to approve the minutes of the June 26th regular council meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by Harbst to approve the bill list for the month of July, 2018. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	NEW COPIER	\$229.62
ACCESS SYSTEMS	COPIER CONTRACT 6/29-9/28	\$239.23
ALLIANT ENERGY/IPL	UTILITIES	\$20,156.38
ALPHA WIRELESS COMMUNICATIONS	MOVE & SET UP RADIO SYST	\$2,307.45
ALLISION ANTOINE	PROGRAM	\$450.00
AXON ENTERPRISE INC	TASER CARTRIDGES	\$831.00
BAKER & TAYLOR, INC.	BOOKS	\$591.54
BANKCARD SERVICES	PROJECTOR	\$3,173.87
BECK ENGINEERING, INC	ENG - 2018 SEALCOAT	\$8,722.50
ART BERG	GARBAGE BAG REFUND	\$25.00
BLACK HILLS ENERGY	UTILITIES	\$477.41
BLUE LAKE WEBSITES	ADD ANNOUNCEMENTS	\$27.50
BOB'S REPAIR & TOW	RACK, PINION, AB STEERING	\$1,607.31
BOLAND RECREATION	SAFETY SURFACE	\$3,300.00
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BROWN SUPPLY	BEARING, VALVE ASSEMB, GREASE	\$326.74
BUSINESS TODAY	TECH SERVICE	\$285.00
CAMPUS CLEANERS & LAUNDERERS	MATS	\$111.06
CENTER POINT LARGE PRINT	LARGE PRINT	\$224.70
CINTAS CORP (CHICAGO)	SOAP & TOWELS	\$86.40
CITIBUSINESS CARD	D.M REGISTER	\$818.49
CITY CLERK	UTILITIES	\$576.32
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	GRAVEL	\$78.91
CONSUMER'S LUMBER	LUMBER	\$14.22
D&K REPAIR	EXHAUST CLAMP	\$12.41
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT JULY	\$500.00
DICKINSON CO AUDITOR	REBATE - COUNTY TIF FERGUSON	\$10,449.49
DICKINSON CO CLERK OF COURT	COURT COSTS	\$120.00
DICKINSON CO LANDFILL COMMISSN	FY 19 ASSESSMENT	\$15,468.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY 19 SUPPORT JULY	\$583.37
DUININCK	3/4' MIX	\$385.05
EFTPS	FED/FICA TAX	\$19,056.92
ELLIOTT EQUIPMENT CO	PARTS	\$38.60
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES AUGUST	\$274.91
EZ LINER	KIT	\$83.74
FICK'S ACE HARDWARE	ROTARY TOOL, DREMEL, SPRAYER	\$148.16

NICK FIEBIG	REIMB CELL PHONE JULY	\$10.00
FOX INT'I	EXHAUST REPAIR	\$821.62
GALE GROUP	LARGE PRINT	\$107.96
JOLENE GEHRKE	PROGRAM	\$75.00
H.E.A.T. TACTICAL TEAM	DUES 18-19	\$2,195.00
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$5,855.97
HISTORIC ARNOLDS PARK INC	FY 19 RESTRICTED OBWF SUPPORT	\$5,000.00
HY-VEE ACCOUNTS RECEIVABLE	GARBAGE BAG REFUND	\$24.00
IA CITY/COUNTY MGMT ASSOC	18/19 DUES	\$150.00
IA DEPT OF NATURAL RESOURCES	FY 19 ANNUAL WATER SUPPLY	\$640.65
IA LAKES ELECTRIC CO-OP	UTILITIES	\$535.00
IA LEAGUE OF CITIES	DUES FY19	\$2,524.00
IMWCA	FY 19 PREMIUM 25% 1 OF 8	\$14,414.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$456.28
IOWA LAKES CORRIDOR DEV. CORP	FY 19 SUPPORT	\$20,000.00
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JACK'S UNIFORMS & EQUIPMENT	BADGE - KILPATRICK	\$116.99
JENNINGS AUTO PARTS	BATTERIES	\$258.30
DWIGHT JERGE	REIMB CELL PHONE JULY	\$10.00
KAPCO, INC	SHIPPING FEE	\$17.60
KC NIELSEN LTD	MOWER BLADES	\$470.88
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT X2	\$50.00
L & C TIRE SERVICE	TIRES	\$703.85
LAKES AREA SENIOR CITIZENS	FY 19 SUPPORT JULY	\$418.50
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$134.83
LAKES NEWS SHOPPER	HELP WANTED ADS	\$158.40
LAWSON PRODUCTS INC.	PAINT & WHEELS	\$292.44
DALLAS LOWRY	REIMB CELL PHONE JULY	\$10.00
MARCO	COPIES	\$37.00
MEDIACOM LLC	TELEPHONE & INTERNET	\$301.64
MEDICAL REIMBURSEMENT		\$104.58
MICHAEL TODD & COMPANY	SHOVEL	\$67.44
MID-IOWA SOLID WASTE EQUIP CO	SWEeper PARTS	\$778.15
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	REPAIR STREET LIGHTS	\$356.32
NORTHWEST IOWA REVIEW	NEWSPAPER	\$39.95
NW IA PLANNING & DEVELOP COMM	FY19 DUES	\$2,420.00
O'REILLY AUTOMOTIVE INC	HOSE & MEGACRIMPS	\$280.55
OFFICE SYSTEMS CO	QUARTERLY PRINTER FEE	\$249.28
OKOBOJI GRAPHICS	TRUCK DECALS	\$240.00
OKOBOJI MOTOR COMPANY	TIRES	\$889.49
PEARSON LAKES ART CENTER	FY 19 SUPPORT	\$2,500.00
PEDERSON ELECTRIC	ELECTRICAL	\$586.01
PETTY CASH - LIBRARY	POSTAGE	\$57.19
PETTY CASH - POLICE DEPT	OFFICE SUPPLIES	\$88.19
DIANA PRITTS	SUMMER READING PRIZES	\$198.92
PRODUCTIVITY PLUS ACCOUNT	SEAL & BEARING	\$92.42
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SCHOLASTIC INC	BOOKS FOR PRIZES	\$50.00
SHAMROCK RECYCLING, INC	77.26 TONS RECYCLE JUNE	\$10,404.00
SIOUX FALLS AQUATICS	SERVICE CALL & CLEANING	\$254.66
SPIRIT LAKE CHAMBER COMMERCE	FY 19 SUPPORT JULY-SEPT	\$8,750.00

SPIRIT LAKE COMM FIRE DEPT	1ST HALF FY 19 SUPPORT	\$42,311.50
SPIRIT LAKE READY MIX	23RD & ZENITH	\$1,536.75
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$489.00
STATE HYGIENIC LAB	TESTING	\$329.00
TERRY STRUBBE	REIMB CELL PHONE JULY	\$10.00
TEI LANDMARK AUDIO	LANYARDS, SPEAKERS & CHARGER	\$117.98
THE WATER CONNECTION	WATER	\$26.00
BRETT TIGGES	REIMB CELL PHONE JULY	\$10.00
TRANSACT TECHNOLOGIES, INC	REGISTER TAPE	\$119.06
TREASURER STATE OF IOWA	SALES TAX 6/15-6/30	\$13,440.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$2,267.46
UNITY POINT CLINIC	RANDOM TESTING	\$84.00
UNIVERSAL, INC	TISSUE & TOWELS	\$647.60
MATT VAHLSING	JANITOR JUNE	\$825.00
VANDER HAAG'S, INC.	HYDRAULIC VALVE ASSEMBLY	\$900.00
VUGTEVEEN LAWN SERVICE	NUISANCE MOWING	\$4,377.50
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$152.74
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 6/16-6/30	\$13,736.89
WATCH GUARD VIDEO	CAMERA & DVR EQUIPMENT	\$5,020.00
WATERSHED, INC	JACKET - WEBER	\$442.00
WEX BANK	FUEL JUNE	\$8,038.96
WORLD BOOK INC	ENCYCLOPEDIAS	\$749.00
XEROX CORPORATION	OLD COPIER	\$113.50
TOTAL ACCOUNTS PAYABLE		\$273,638.87
PAYROLL CHECKS		\$59,230.48
DEPOSIT REFUNDS ON 7/11/2018		\$431.88
TOTAL		\$333,301.23

TREASURER'S REPORT

Motion by Bice seconded by Harbst to approve the Treasurer's Report for June, 2018. Motion carried unanimously. Revenue for June 2018 totaled \$3,837,126.14. Expenditures for June 2018 were as follows: General Fund \$301,162.07; Local Option Sales Tax \$405,342.00; Economic Development \$500.00; Road Use \$16,092.89; Trust & Agency \$40,008.84; Police Forfeiture \$5,491.00; TIF \$2,277,981.50; Friends of Library \$594.76; Debt Service \$3,212,225.00; Erie Reconstruction \$657.50; Southern Hills Phase II \$427.50; Police Station Improvement \$16,362.74; 15th Street Reconstruction \$63.00; Water \$578,377.10; Water T&A \$232.40; Water Revenue Sinking 2017 \$112,812.60; Sanitary Sewer \$82,802.14; Solid Waste Collection \$216,068.76; Partial Self Fund Ins \$481.96.

TRANSFER AND JOURNAL ENTRIES

Motion by Bice seconded by Harbst to approve the Transfer and Journal Entries for second quarter 2018. Motion carried unanimously. Ach payments: EFTPS 941 deposits \$119,144.22; Treasurer State of Iowa \$23,836.00 state withholding tax; IPERS \$76,754.61; Treasurer State of Iowa sales tax \$33,263.00; US Treasury \$399.09 for unemployment tax; VOYA \$600.00; IA Collection Service Center \$3,018.42 wage assignment; MN Collection Service Payment Center \$1025.80 wage assignment; Payroll \$324,294.46; IA Finance Authority (SRF) \$112,812.60 principal and interest; Bankers Trust \$3,444,966.25 bond principal and interest; Transfer to Partial Self-Funding Insurance \$2,711.89; Write Off \$42.00; Transfers: from LOST to General Fund \$150,000.00; From Water to Water Revenue Sinking Fund for Revenue Bond Requirements \$94,740.75; From employee benefit, water, sewer, sanitation to PSF for insurance

\$10,360.05; Budgeted Transfer from Economic Development to TIF \$19,925.00; From LOST, TIF, Water & Sewer to Debt Service for Bond payments \$3,128,197.00; From Sewer to Water from Raw Water Project \$63,000.00; From Equip to Solid Waste for Garbage Truck \$100,000.00; from Equip to Sewer for Truck \$21,000.00; from Street, Park and Solid Waste to Equipment Revolving Fund \$30,000.00.

**2018 CITY OF SPIRIT LAKE SEAL COAT PROJECT
PUBLIC HEARING**

The Mayor announced that this is the time and place to consider the 2018 City of Spirit Lake Seal Coat Project. No written comments were received. Brad Beck of Beck Engineering reported on the bid received. After receiving no more comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-24

RESOLUTION ACCEPTING BID AND MAKING AWARD OF 2018 CITY OF SPIRIT LAKE SEAL COAT PROJECT

Farmer introduced and caused to be read Resolution No. 2018-24 and moved for its adoption, which was seconded by Bice. Aye: Farmer, Bice, Fisher, Harbst, James. Resolution duly adopted.

RESOLUTION NO. 2018-25

**RESOLUTION SETTING PUBLIC HEARING AND BID LETTING FOR THE 2018 CITY OF SPIRIT LAKE
STANDBY GENERATOR PROJECT**

Fisher introduced and caused to be read Resolution No. 2018-25 and moved for its adoption, which was seconded by Farmer. Aye: Farmer, Bice, Fisher, Harbst, James. Resolution duly adopted.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Police Chief Hanson reported the police department was proactive on the fireworks enforcement. A total of nine citations were issued and numerous warnings administered; however, Hanson explained it was difficult to police the fireworks activities. Councilmember Harbst thanked Hanson for the police department's efforts enforcing the fireworks ordinance.

ADJOURNMENT

Motion by Bice seconded by Farmer to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator