

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, July 9, 2019**

**City Council Chambers**

**Present: Mayor Keenan. Councilmembers Fisher, Bice, Harbst, James, Farmer.**

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Farmer to approve the minutes of the June 25<sup>th</sup> regular council meeting.

Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Farmer to approve the bill list for the month of June, 2019. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$226.35
ALLIANT ENERGY/IPL	UTILITIES	\$17,268.90
ARNDT MCINTYRE	REIMB CELL PHONE JULY	\$10.00
BAKER & TAYLOR, INC.	BOOKS	\$1,278.35
BANKCARD SERVICES	CONFERENCE	\$1,270.81
BLACK HILLS ENERGY	UTILITIES	\$698.30
BLACKTOP SERVICE CO	HOT MIX	\$14,613.60
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$41.25
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER	\$33.98
C & B OPERATIONS LLC	CAP	\$15.73
CAMPUS CLEANERS & LAUNDERERS	MATS	\$69.03
CC SCREEN PRINTING	CLOTHING ALLOWANCE	\$142.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$224.70
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$139.16
CITIBUSINESS CARD	SRP FOOD/PRIZES	\$815.41
CITY CLERK	UTILITIES	\$1,000.86
CITY OF ORLEANS	METER SURCHARGE APRIL-JUNE	\$4,704.84
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	CRUSHED CONCRETE	\$937.86
CORNELL ABSTRACT COMPANY	ZONING SEARCH	\$75.00
DAVE'S REPAIR, INC	REPAIR	\$282.69
DICKINSON CO AIRPORT AUTHORITY	FY20 SUPPORT JULY	\$500.00
DICKINSON CO AUDITOR	REBATE - COUNTY TIF FERGUSON	\$7,908.32
DICKINSON CO COMMUNITY GARDENS	2019 GROW SEASON SUPPORT	\$750.00
DICKINSON CO EM MGMT	FY20 CONTRIBUTION	\$20,027.28
DICKINSON CO NEWS	MINUTES	\$347.92
DICKINSON CO RECORDER	RECORDING FEES	\$76.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY20 SUPPORT JULY	\$583.37
EFTPS	FED/FICA TAX	\$19,546.30
ELLIOTT EQUIPMENT CO	FILTER	\$155.08
FEAR COMPUTER SOLUTIONS LLC	FIX COMPUTER	\$385.00
FERGUSON WATERWORKS #2516	METERS	\$3,048.04
FICK'S ACE HARDWARE	KEYS, SPRAYER, OIL, HOSE	\$131.35

NICK FIEBIG	REIMB CELL PHONE JULY	\$10.00
GALE GROUP	LARGE PRINT	\$54.73
GRAYMONT CAPITAL, INC	LIME	\$4,795.35
HACH COMPANY	CHEMICALS	\$2,893.08
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$3,079.42
HISTORIC ARNOLDS PARK INC	FY20 RESTRICTED OBWF SUPPORT	\$5,000.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$428.31
IMWCA	FY 20 PREMIUM 1 OF 8	\$9,668.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$218.33
IOWA LAKES CORRIDOR DEV. CORP	FY20 SUPPORT	\$20,000.00
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JANITOR'S CLOSET	CLEANING WIPES	\$40.24
JAY EGGE AUTOMATIC SVC	TRANSMISSION OVERHAUL	\$2,336.24
JONATHAN BRUNSVOLD	INSTALL DOCKS	\$1,266.24
JENNINGS AUTO PARTS	WIRE & COUPLING	\$167.05
DWIGHT JERGE	REIMB CELL PHONE JULY	\$10.00
JKP DESIGNS LLC	SHIRTS	\$30.00
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$25.00
KUHLMAN LAKE SERV&WELDING INC	WELD - LIGHT POLE	\$71.25
LAKES AREA DOG PARK	FY20 FUNDING	\$1,500.00
LAKES AREA SENIOR CITIZENS	FY 20 SUPPORT JULY	\$416.63
LAKES LOCK & KEY	RE-KEYED LOCKS	\$290.08
LAKES MARKETING AND PRINT	WATER WORK ORDERS	\$265.89
MARCO	COPIES	\$41.44
MC&R POOLS INC	CHEMICALS	\$55.83
MEDIACOM LLC	PHONE & INTERNET	\$332.90
MICHAEL TODD & COMPANY	DIAMOND BLADE	\$908.03
MID-AMERICAN TECHNOLOGY	CLIPS	\$69.00
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	STREET LIGHTS	\$6,636.00
NEWMAN SIGNS	SIGNS	\$95.17
O'REILLY AUTOMOTIVE INC	MEGACRIMP & HOSE	\$29.03
OFFICE SYSTEMS CO	QUARTERLY PRINTER FEE	\$310.76
PEARSON LAKES ART CENTER	FY20 SUPPORT	\$2,500.00
PETTY CASH	POSTAGE	\$82.75
DIANA PRITTS	SRP PRIZES	\$153.54
PRODUCTIVITY PLUS ACCOUNT	BLADE	\$411.96
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SANITATION PRODUCTS	DUMPSTERS	\$9,480.00
SHAMROCK RECYCLING, INC	59.75 TONS RECYCLE JUNE	\$10,612.08
SPIRIT LAKE CHAMBER COMMERCE	FY20 SUPPORT JULY-SEPT	\$8,750.00
SPIRIT LAKE COMM FIRE DEPT	1ST HALF OF FY20 SUPPORT	\$40,726.90
SPIRIT LAKE READY MIX	23RD & FRANCIS SITES	\$240.00
STATE HYGIENIC LAB	TESTING	\$537.00
TERRY STRUBBE	REIMB CELL FOR JULY	\$10.00
SUNRISE PACKAGING INC	AUDIOBOOK BINDERS	\$134.28
BRETT TIGGES	REIMB CELL PHONE JULY	\$10.00
TOM'S PLUMBING & HEATING LLC	PARTS	\$187.95
TREASURER STATE OF IOWA	WATER EXCISE TAX 6/16-6/30	\$12,571.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,355.00
MATT VAHLSING	JANITOR JUNE	\$981.00
DON VOS	TESTING	\$120.00

RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 6/16-6/30	\$14,335.13
WEX BANK	FUEL JUNE	\$7,184.11
TOTAL ACCOUNTS PAYABLE		\$270,850.75
PAYROLL CHECKS		\$59,571.76
DEPOSIT REFUNDS ON 7/10/2019		\$518.55
TOTAL		\$330,941.06

### LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve Class C liquor license for Remington's Restaurant. Motion carried unanimously.

### TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for June 2019. Motion carried unanimously. Revenue for June 2019 totaled \$3,709,167.33. Expenditures included: General Fund \$269,168.47; Local Option Sales Tax \$375,313.43; Economic Development \$500.00; Road Use \$4,674.71; Trust & Agency \$40,614.65; TIF \$2,234,622.75; Friends of the Library \$1,951.19; Debt Service \$3,076,910.00; Water \$642,655.53; Water T&A \$1,273.25; Water Rev Sinking 2017 \$114,930.37; Water Rev Sinking 2012 \$236,256.25; Sanitary Sewer \$71,058.07; Solid Waste Collection \$81,064.17; Equipment Revolving \$21,053.36; Partial Self-funding \$2,746.27.

### TRANSFER AND MANUAL JOURNEY ENTRIES 2<sup>nd</sup> QUARTER 2019

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the second quarter of 2019. Motion carried unanimously. EFTPS for 941 deposits \$114,508.85; Treasurer State of Iowa w/h tax 20,839.00; IPERS \$80,074.41; Treasurer State of Iowa sales tax \$8,060.00; Treasurer State of Iowa water excise tax \$24,051.00; US Treasury federal excise tax \$90.82; Treasurer State of Iowa unemployment \$380.35; ING 457 Plan \$600.00; Iowa Collection Service Center \$3,018.42; MN Collection Service Center \$464.22; Direct Deposit payroll \$318,471.13; IA Finance Authority (SRF) \$114,930.37 principal and interest; Bankers Trust \$3,313,166.25 bond principal and interest; Transfer to Partial Self Fund Ins \$12,834.95; Write Off Uncollectible/NSF fees \$49.00. Transfers between funds per budget: from LOST to General Fund \$233,371.18; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$96,057.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$10,729.95; Transfer Equipment to Water \$42,106.72; Transfer General to Capital \$135.00; From LOST, TIF, Water & Sewer to Debt Service for Bond payments \$2,987,708.00.

### RESOLUTION NO. 2019-26

#### RESOLUTION APPROVING CONTRACT WITH RIDES, INC. FOR TRANSPORTATION SERVICES

Fisher introduced and caused to be read Resolution No. 2019-26 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

### COMMENTS BY MAYOR, COUNCIL AND STAFF

General discussion took place regarding fireworks.

**ADJOURNMENT**

Motion by Bice seconded by James to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator