

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, October 10, 2017

City Council Chambers

Present: Mayor Andera, Councilmembers Bice, Fisher, Harbst, Chappas and Farmer.

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the September 26, 2017 regular council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of October, 2017. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER	\$441.74
A1 WOODWORKING	STAFF AREA REFACING	\$1,500.00
AGRIDRAIN CORP	PARTS	\$77.43
ALLIANT ENERGY/IPL	UTILITIES	\$1,684.95
AXON ENTERPRISE INC	TASER BATTERIES	\$131.22
BAKER & TAYLOR, INC.	BOOKS	\$486.19
BANK MIDWEST	SURETY BOND FOR TITLE	\$352.00
BECK ENGINEERING, INC	ENG-DRAINAGE	\$1,258.75
BEDELL FAMILY YMCA	FY18 SUPPORT	\$10,000.00
BIBLIONIX	COMPUTER CATALOG PROGRAM	\$2,600.00
BLACK HILLS ENERGY	UTILITIES	\$386.64
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
BOMGAARS SUPPLY INC	MISC TOOLS	\$22.48
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER	\$409.94
CAMPUS CLEANERS	MATS	\$67.50
CC SCREEN PRINTING	LOGO	\$8.44
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$224.70
CENTRAL SERVICE & SUPPLY INC	CHAIN, SWIVEL	\$2,553.77
CENTURY LINK	TELEMETRY	\$148.00
CHASE CARD SERVICES	INTOX EQUIP-LIGHTCAST	\$1,280.89
CINTAS CORPORATION	SOAP/TOWELS	\$80.40
CITIBUSINESS CARD	NEWSPAPER	\$997.01
CITY CLERK	UTILITIES	\$1,788.62
CITY OF LAKE PARK	CAR POOL MILEAGE	\$13.64
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	RIP RAP	\$461.65
SCOTT COLT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CONTINENTAL RESEARCH CORP.	PLIERS	\$158.85
CRANE SALES & SERVICE-SFSD	INSPECTIONS	\$926.75
CUSTOM CUT GUTTERS	GUTTERS	\$489.30
D&K REPAIR	TIRES	\$3,123.44
DEMCO	PROCESSING SUPPLIES	\$71.88
DEWEY'S UPHOLSTERY & REPAIR	SEW FLAG	\$35.00
DICKINSON CO AIRPORT AUTHORITY	FY18 SUPPORT OCT	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$441.00

DICKINSON CO NEWS	ANNUAL FINANCIAL REPORT	\$421.22
DICKINSON CO SHERIFF'S OFFICE	CO WAGE ASSIGN	\$240.67
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY18 SUPPORT OCT	\$750.00
EFTPS	FED/FICA TAX	\$19,004.69
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE OCT	\$551.00
ENGINEERING & CONSTRUCTION	PAY APP #7	\$113,674.35
FAREWAY STORES, INC.	HAND SANITIZER	\$5.00
FEAR COMPUTER SOLUTIONS LLC	HANDHELD UPGRADES	\$80.00
FICK'S ACE HARDWARE	BULBS	\$53.95
NICK FIEBIG	REIMB CELL PHONE OCT	\$10.00
FRONTIER BAG, INC.	GREEN BAGS	\$15,153.84
GALE GROUP	LARGE PRINT BOOKS	\$348.74
GRAYMONT CAPITAL, INC	LIME	\$4,617.00
HACH COMPANY	POCKET TESTER	\$724.81
JEFF HANSON	QUARTERLY CLOTHING ALLOW	\$200.00
JERRY HARBST	LEAGUE MEETING-MILEAGE/LODGING	\$735.24
HAWKINS, INC	CHEMICALS	\$4,683.92
HOFFMAN FILTER SERVICE LLC	USED FILTERS	\$27.50
HR GREEN INC	ENG-RAW WATER INTAKE	\$8,971.39
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,001.33
IA LEAGUE OF CITIES	BUDGET WORKSHOP	\$65.00
IA WORKFORCE DEVELOPMENT	3RD QTR 2017 UNEMPLOYMENT	\$200.94
IIMC	MEMBERSHIP 2018	\$160.00
IMWCA	FY18 PREMIUM 5 OF 8	\$5,553.00
INGRAM LIBRARY SERVICES	BOOKS	\$385.43
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JACK'S UNIFORMS & EQUIPMENT	BOOTS	\$143.94
JAYCOX IMPLEMENT WTGN	PARTS	\$38.40
JENNINGS AUTO PARTS	SEALER	\$16.22
DWIGHT JERGE	REIMB CELL PHONE OCT	\$10.00
KAPCO, INC	SHIPPING	\$42.76
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOW	\$200.00
LISA LAIRD	PERFORMER-SCHOOL PROGRAM	\$375.00
LAKES AREA SENIOR CITIZENS	SUPPORT FY18 OCT	\$416.50
DENNIS LIPPON	REFUND DUPLICATE PAYMENT	\$74.32
DALLAS LOWRY	REIMB CELL PHONE OCT	\$10.00
MATHESON TRI-GAS, INC	STAND-OFF GUIDE	\$48.79
MEDIACOM LLC	INTERNET	\$82.90
MICHAEL TODD & COMPANY	GUTTER BROOM WIRE	\$543.03
MIDWEST SPRAY FOAM	TOWER PANEL BOX	\$540.00
JESSE MILLER	QUARTERLY CLOTHING ALLOW	\$200.00
MR DRAIN MAN LLC	CLEAR DRAIN LINE	\$150.00
CLASS C SOLUTIONS GROUP	TIE-DOWNS, BATTERIES	\$544.71
MUESKE ELECTRIC INC.	CHANGE LIGHTS TO LED-BALLFIELD	\$979.52
NOTEBOOM IMPLEMENT, LLC	OIL LINE	\$86.93
NW IA PLANNING & DEVELOP COMM	FY18 SHIELD DRAW #2	\$3,000.00
PARTS CITY	OIL, FILTERS, PARTS	\$341.21
PETTY CASH - LIBRARY	POSTAGE	\$85.23
PHILLIPS ELECTRIC INC	ELECTRICAL PARTS	\$955.41
PLUMB SUPPLY CO.	ADAPTER, TEE, VALVE	\$59.36
PREMIUM QUALITY LIGHTING	LIGHTS	\$834.89
RON'S REPAIR INC	TOOL	\$45.93
NATHAN ROTH	QUARTERLY CLOTHING ALLOW	\$200.00

SHAMROCK RECYCLING, INC	54.76 TONS RECYCLE SEPT	\$10,200.00
SHARE CORP.	GLASS CLEANER	\$105.03
SHAW'S OF OKOBOJI II, LLC	MIRROR	\$265.03
SPIRIT LAKE KIWANIS	22.34 TONS PAPER RECYCLE	\$335.10
SPIRIT LAKE READY MIX	19TH & GARY	\$272.50
STOREY-KENWORTHY CO.	ENVELOPES, CALCULATOR	\$171.37
TERRY STRUBBE	REIMB CELL PHONE OCT	\$10.00
TEI LANDMARK AUDIO	MEMORIAL AUDIOS	\$148.99
THE WATER CONNECTION	WATER	\$19.50
BRETT TIGGES	REIMB CELL PHONE OCT	\$10.00
TOM'S PLUMBING & HEATING LLC	REPLACED FAUCET	\$215.00
TREASURER STATE OF IOWA	EPAY SALES TAX 9/16-9/30	\$13,556.00
ULTRA MAX	AMMO	\$889.47
VAHLSING'S CLEAN SWEEP	JANITOR SEPT	\$881.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	\$10,672.96
WERTS WINDOW&AWNG CLEANING	WINDOW WASHING	\$25.00
WEX BANK	FUEL-SEPT	\$5,837.33
WINTHER, STAVE & CO.,LLP	FY17 AUDIT PROGRESS	\$3,000.00
TOTAL ACCOUNTS PAYABLE		\$268,488.23
PAYROLL CHECKS		\$54,098.57
DEPOSIT REFUNDS ON 10/11/2017		\$328.60
TOTAL		\$322,915.40

LIQUOR LICENSES

Motion by Bice seconded by Farmer to approve a Class B beer permit for Pizza Ranch and a Class C beer permit for Dyno's #30. Motion carried unanimously.

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for September, 2017. Motion carried unanimously. Revenue for September, 2017 totaled \$1,008,775.49. Expenditures for September, 2017 were as follows: General fund \$168,949.13; Local Option Sales Tax \$50,000.00; Economic Development \$1,700.00; Road Use \$147,719.38; Trust & Agency \$35,604.08; Police Forfeiture \$689.88; Friends of the Library \$2,174.67; Police Station Improvements \$109.00; Water \$165,769.20; Water T&A \$1,044.78; Raw Water Improvements \$18,987.35; Sanitary Sewer \$8,364.14; Solid Waste Collection \$71,968.87; Partial Self-Funding Insurance \$1,273.27.

MANUAL JOURNAL ENTRIES

Motion by Bice seconded by Farmer to approve Manual Journal Entries for the third quarter 2017. Motion carried unanimously. EFTPS 941 deposits \$20,492.21; Treasurer State of Iowa State withholding \$25,011.00; IPERS \$87,134.35; State of Iowa State tax \$33,497.00; US Treasury Federal Excise Tax \$80.29; ING 457 Plan \$700.00; Collection Service Center \$3,368.40; MN Collection Service Center \$1,298.50; Direct Deposit Payroll \$348,109.17; Partial Self-funding insurance acct \$1,735.55; Write off Uncollectible/NSF fees \$120.28. Transfer LOST to General Fund, net 60% of LOST receipts \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond requirements \$94,739.75; from Employee Benefit, Water, Sewer, Sanitation to PSF for insurance \$10,360.05.

**RESOLUTION NO. 2017-53
RESOLUTION ACCEPTING BID AND MAKING AWARD OF THE POLICE BUILDING
IMPROVEMENTS PROJECT**

Fisher introduced and caused to be read Resolution No. 2017-53 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**RESOLUTION NO. 2017-54
RESOLUTION APPROVING PAY APPLICATION #7 AND CHANGE ORDER #2 FOR THE
2017 CITY OF SPIRIT LAKE RAW WATER IMPROVEMENTS PROJECT**

Harbst introduced and caused to be read Resolution No. 2017-54 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Mayor Andera invited the council members to attend the US Powertrain Open House on Saturday, October 14th. City Administrator Owens stated the Iowa DNR has confirmed the presence of zebra mussel in Big Spirit Lake and commended the Water Superintendent Peterson and the City Council for being proactive in putting the raw water improvements project in place before the zebra mussels were evident in the lake.

ADJOURNMENT

Motion by Bice seconded by Farmer to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator