

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, February 13, 2018**

City Council Chambers

Present: Mayor Vos, Councilmembers Bice, Fisher, Harbst, James and Farmer

Meeting called to order by Mayor Vos.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the January 23rd regular council meeting.
Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of February, 2018. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	NEW COPIER	\$191.79
A1 WOODWORKING	COUNTERTOP EXTENSION	\$702.00
ACCESS SYSTEMS	COPIER	\$7,083.33
ALLIANT ENERGY/IPL	UTILITIES	\$26,609.10
OFFICE OF AUDITOR OF STATE	FY17 AUDIT FILING FEE	\$625.00
BAKER & TAYLOR, INC.	BOOKS	\$1,445.43
BECK ENGINEERING, INC	ENG-ERIE RECONSTRUCTION	\$21,080.00
BLACK HILLS ENERGY	UTILITIES	\$6,444.59
BLUE LAKE WEBSITES	UPDATE WEBSITE	\$27.50
BOB'S REPAIR & TOW	REPAIRS JANUARY	\$1,071.21
BOMGAARS SUPPLY INC	MAGNETS	\$4.18
BROWN SUPPLY	CURB BUMPERS	\$1,356.58
BUSINESS TODAY	COPY PAPER	\$127.96
CAMPUS CLEANERS & LAUNDERERS	MATS	\$121.42
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$323.58
CENTRAL STATES LAB	DRUM OF BARREN	\$2,509.21
CENTURY LINK	TELEMETRY	\$148.00
CHASE CARD SERVICES	CONTINUING LEGAL ED	\$1,947.92
CINTAS CORP (CHICAGO)	SOAP/PAPER	\$86.40
CINTAS CORPORATION	1ST AID SUPPLIES	\$102.07
CITIBUSINESS CARD	BOOKS/DVD'S	\$631.50
CITY CLERK	UTILITIES	\$260.69
CONTINENTAL RESEARCH CORP.	MASTER BLASTER	\$207.57
CTRL MARKETING	CLOTHING	\$162.38
D&K REPAIR	FUEL FILTER	\$33.86
DICKINSON CO AIRPORT AUTHORITY	AIRPORT SUPPORT FEB.	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$364.80
DICKINSON CO ISU EXTENSION	PESTICIDE CLASS-DOORNINK	\$35.00
DICKINSON CO NEWS	MINUTES	\$526.14
DISCOVERY HOUSE	FY 18 SUPPORT - FEB.	\$750.00
EFTPS	FED/FICA TAX	\$41,420.25
EMPLOYEE BENEFIT SYSTEM INC	ADMIN. FEES - MARCH	\$282.34
FEAR COMPUTER SOLUTIONS LLC	WATER PLANT COMPUTER CLEAN UP	\$300.00
FICK'S ACE HARDWARE	HANDLE	\$4.59
NICK FIEBIG	REIMB CELL PHONE - FEB.	\$10.00
GALE GROUP	LARGE PRINT BOOKS	\$432.07
GRAYMONT CAPITAL, INC	LIME	\$4,780.03
HACH COMPANY	TESTING SUPPLIES	\$1,312.22

HAWKINS, INC	CHEMICALS	\$4,179.08
IA GREAT LAKES SANITARY DIST.	UTILITIES	\$521.24
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,080.01
CLYDE IHRKE	NW IA INSPECTORS MEETING	\$7.50
IMFOA	DUES	\$20.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$183.77
IOWA LAKES REGIONAL WATER	UTILITIES	\$59.49
IPERS	IPERS- PROTECTN	\$12,553.60
IPOA	TRAINING - JESSE	\$50.00
JANITOR'S CLOSET	SOAP, CLEANER, MOP HEAD	\$51.73
JAY EGGE AUTOMATIC SVC	TRANSMISSION	\$1,247.42
JENNINGS AUTO PARTS	BATTERY CHARGER	\$175.17
JOE D JENNINGS	TIRE REPAIR	\$25.00
DWIGHT JERGE	REIMB. CELL PHONE - FEB.	\$10.00
KAPCO, INC	SHIPPING	\$35.65
L & C TIRE SERVICE	REPAIR TIRE	\$17.39
LAKES AREA SENIOR CITIZENS	SUPPORT FY 18	\$416.50
LAKES MARKETING AND PRINT	ENVELOPES	\$402.95
LAKES NEWS SHOPPER	GREEN WASTE AD	\$46.20
LARSON CONTRACTING	PAY APP #2	\$11,650.80
LIED PUBLIC LIBRARY	PROMOTION	\$33.78
DALLAS LOWRY	REIMB. CELL PHONE - FEB.	\$10.00
MARCO	COPIES	\$101.46
MASON MART	TOBACCO COMPLIANCE	\$100.00
MEDIACOM LLC	PHONE & INTERNET	\$358.71
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,232.93
MICHAEL TODD & COMPANY	GUTTER BROOM WIRE	\$594.91
MIDWEST GARAGE DOORS, INC	ROLLING STEEL DOOR	\$1,527.00
CLASS C SOLUTIONS GROUP	BATTERIES, TOWELS, TIES	\$257.34
O'REILLY AUTOMOTIVE INC	HOSE, CRIMP	\$31.50
PETTY CASH - LIBRARY	POSTAGE	\$82.26
PETTY CASH - POLICE DEPT	POSTAGE	\$96.98
PLIC - SBD GRAND ISLAND	LIFE INS FEB	\$930.88
PLUMBING & HEATING WHOLESALE	PVC	\$99.98
PRODUCTIVITY PLUS ACCOUNT	BRISTLE	\$717.98
RECORDED BOOKS, LLC	DIGITAL MAGAZINES	\$355.71
SECRETARY OF ST OF IOWA	NOTARY-PAUL	\$30.00
SHAMROCK RECYCLING, INC	54.23 TONS RECYCLE JAN	\$10,404.00
SPIRIT LAKE KIWANIS	13.92 TONS PAPER RECYCLE	\$208.80
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$217.00
STATE OF IOWA - PR TAXES	STATE TAX	\$4,021.00
STOREY-KENWORTHY CO.	SUPPLIES	\$148.68
TERRY STRUBBE	REIMB CELL PHONE FEB	\$10.00
TEI LANDMARK AUDIO	PLAYAWAYS	\$410.57
THE WATER CONNECTION	WATER	\$19.50
BRETT TIGGES	REIMB CELL PHONE FEB	\$10.00
TREASURER STATE OF IOWA	SALES TAX JAN LESS PREPAY	\$285.00
U.S. POSTMASTER	ROLL STAMPS	\$50.00
ULTRA MAX	AMMO	\$675.00
MATT VAHLSING	JANITOR JANUARY	\$1,031.25
VERIZON WIRELESS	CELL PHONES	\$739.43
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$100.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$1,006.14
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$371.00

WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 1/16-1/31	\$11,302.75
WELLMARK	3RD PARTY EOB'S	\$370.00
WERTS WINDOW&AWNG CLEANING INC	WINDOWS	\$25.00
WEX BANK	FUEL JANUARY	\$9,381.02
WINTHER, STAVE & CO.,LLP	FY17 AUDIT FINAL	\$1,000.00
TOTAL ACCOUNTS PAYABLE		\$206,101.77
PAYROLL CHECKS		\$113,399.84
DEPOSIT REFUNDS ON 2/14/2018		\$353.90
TOTAL		\$319,855.51

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for January, 2018. Motion carried unanimously. Revenue for January, 2018 totaled \$938,629.47. Expenditures for January, 2018 are as follows: General fund \$547,443.53; Local Option Sales Tax \$50,000.00; Economic Development \$56,471.00; Road Use \$31,431.66; Trust and Agency \$48,496.78; Police Forfeiture \$2,216.00; Friends of Library \$2,475.22 Erie Reconstruction \$992.50; Southern Hills Phase II \$551.25; Police Station Improvement \$5,537.50; Water \$204,506.71; Water T&A \$804.94; Sanitary Sewer \$27,596.40; Solid Waste Collection \$85,513.78; Equipment revolving \$10,635.41; Partial Self Fund \$7,891.77.

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C liquor license for Buck's Pub and a Class B Wine Permit for Wilder Thymes Natural Foods. Motion carried unanimously.

FY2017 AUDIT REPORT

Motion by Fisher, seconded by James to approve the FY2017 Audit Report as presented by Jeff Crew of Winther-Stave and Co. Motion carried unanimously.

RESOLUTION NO. 2018-04

RESOLUTION APPROVING FINAL PLAT OF HAWTHORN PARK NORTH

Bice introduced and caused to be read Resolution No. 2018-04 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Harbst, Farmer, James. Resolution duly adopted.

RESOLUTION NO. 2018-05

RESOLUTION SETTING PUBLIC HEARING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENT TO THE FY 2018 CITY BUDGET

Farmer introduced and caused to be read Resolution No. 2018-05 and moved for its adoption, which was seconded by Fisher. Aye: Fisher, Bice, Harbst, Farmer, James. Resolution duly adopted.

RESOLUTION NO. 2018-06

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH HR GREEN RE: BACKUP GENERATOR PROJECT

Bice introduced and caused to be read Resolution No. 2018-06 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Harbst, Farmer, James. Resolution duly adopted.

NON-PROFIT PRESENTATIONS

Funding requests were presented by Rides, Lakes Area Hockey Association, Iowa Rock and Roll Music Association and the Pearson Lakes Area Art Center. No action was taken.

ADJOURNMENT

Motion by Harbst seconded by Farmer to adjourn the meeting. Motion carried unanimously.

Ed Vos, Mayor

ATTEST:

Gregg L. Owens, City Administrator

City of Spirit Lake

City Council Budget Work Session immediately following City Council meeting

Tuesday, February 13, 2018

City Hall Meeting Room

Present: Mayor Vos, Councilmembers Bice, Harbst, James, Fisher and Farmer, City Administrator Owens and Deputy City Clerk Vipond

BUDGET WORK SESSION

Council members reviewed the requests for funding from non-profit organizations and accepted the Administration Committee's recommendation for cost of living increases for the new budget year. Discussion was held regarding a variety of current and future projects and other matters. No formal action was taken on any item. The budget will be updated accordingly and the notice of hearing prepared for approval at the February 27, 2018 City Council meeting.

ADJOURNMENT

Meeting was adjourned at 8:30 pm.