

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, October 9, 2018**

**City Council Chambers**

**Present: Mayor Keenan. Councilmembers Fisher, Bice, Harbst, James, Farmer.**

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Farmer seconded by Fisher to approve the minutes of the September 25<sup>th</sup> regular council meeting. Motion carried unanimously.

**BILLS**

Motion by Farmer seconded by Fisher to approve the bill list for the month of September, 2018. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER	\$225.49
ACCESS SYSTEMS	COPIER CONTRACT 9/29-12/28	\$287.28
AHLERS & COONEY, PC	LEGAL FEES - URBAN RENEWAL	\$299.00
ALLIANT ENERGY/IPL	UTILITIES	\$19,675.92
BAKER & TAYLOR, INC.	BOOKS	\$480.00
BANKCARD SERVICES	GENERATOR	\$1,957.48
BECK ENGINEERING, INC	ENG - ERIE RECONSTRUCTION	\$22,250.00
BIBLIONIX	CATALOG SYSTEM	\$2,600.00
BLACK HILLS ENERGY	UTILITIES	\$397.99
BLUE LAKE WEBSITES	UPDATE WEBSITE	\$13.75
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BROWN SUPPLY	CURB BUMPERS	\$900.00
BUSINESS TODAY	SANITATION STICKERS	\$419.94
CAMPUS CLEANERS & LAUNDERERS	MATS	\$135.19
KAREN CARR	BOOK	\$15.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$280.87
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	SOAP & CLEANER	\$86.40
CINTAS CORPORATION	1ST AID SUPPLIES	\$64.30
CITY CLERK	UTILITIES	\$1,889.20
CITY OF ORLEANS	METER SURCHARGE JULY-SEPT	\$4,038.35
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COLIBRI SYSTEMS	BOOK COVERS	\$399.60
CONVERGED TECHNOLOGIES,LLC	REPLACEMENT PHONE	\$95.00
D&K REPAIR	TIRES	\$1,030.51
CINDY DAVIS	TRAINING	\$126.13
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT OCT	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$405.00
DICKINSON CO NEWS	MINUTES	\$163.25
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY 19 SUPPORT SEPT	\$1,166.66
EFTPS	FED/FICA TAX	\$19,029.17
KRISTA ELMQUIST	TRAINING	\$452.62
FAREWAY STORES, INC.	BLEACH, WATER, COFFEE	\$57.36
FERGUSON WATERWORKS #2516	SOFTWARE MAINTENANCE	\$1,550.00
FICK'S ACE HARDWARE	FURNACE FILTER	\$46.86
NICK FIEBIG	CDL	\$50.00
GALE GROUP	LARGE PRINT	\$273.67

GUNS GALORE	LIGHTS	\$35.20
HACH COMPANY	CHEMICALS	\$1,295.06
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HARRISON TRUCK CENTERS	FUEL FILTER	\$33.44
HAWKINS, INC	CHEMICALS	\$4,205.47
IA DEPT OF NATURAL RESOURCES	2019 WATER USE FEE	\$134.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$512.11
IA LAW ENFORCEMENT ACADEMY	WEBER TRAINING	\$6,465.00
IA STATE UNIVERSITY EXTENSION	CIC CLASS - HILL	\$35.00
IMWCA	FY 19 PREMIUM 5 OF 8	\$4,323.00
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JANITOR'S CLOSET	CLEANING SUPPLIES	\$25.03
JENNINGS AUTO PARTS	BATTERY	\$219.26
DWIGHT JERGE	REIMB CELL PHONE OCT	\$10.00
KAPCO, INC	SHIPPING FEE	\$37.36
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
ARLA H KINTIGH	BOOK	\$15.00
LAKES AREA SENIOR CITIZENS	FY 19 SUPPORT OCT	\$416.50
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$135.29
MARCO	COPIES	\$37.00
MEDIACOM LLC	PHONE & INTERNET	\$302.67
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$288.73
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MARGIE LYNCH	PLANTS HILL AVE	\$500.00
MSC INDUSTRIAL SUPPLY CO	TOWEL, GLOVES, BATTERIES	\$402.07
NW IA PLANNING & DEVELOP COMM	FY 19 SHIELD DRAW #2	\$3,000.00
O'REILLY AUTOMOTIVE INC	FILTERS	\$655.62
OFFICE SYSTEMS CO	QUARTERLY PRINTER FEE	\$250.27
OKOBOJI MOTOR COMPANY	SERVICE '16 TAHOE & TIRES	\$500.84
PAULA & CHRIS PITSILOS	PLANTS	\$26.97
PETTY CASH	POSTAGE	\$68.40
POCKET FULL OF FUN	PROGRAM	\$420.00
PRODUCTIVITY PLUS ACCOUNT	PART	\$275.61
RECORDED BOOKS, LLC	AUDIOBOOKS	\$334.91
RELIANT GASES LTD	BULK CO2	\$2,615.60
RON'S REPAIR INC	TURN SIGNAL & THERMOSTAT	\$441.80
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SAM WEDEKING EXCAVATING INC	SOUTHERN GLEN	\$15,655.99
SANITATION PRODUCTS	SWING BOLT	\$51.71
SHAMROCK RECYCLING, INC	61.54 TONS RECYCLE SEPTEMBER	\$10,404.00
SPIRIT LAKE KIWANIS	19.36 TONS PAPER RECYCLE	\$290.40
SPIRIT LAKE READY MIX	CONCRETE	\$1,935.00
STATE LIBRARY OF IOWA	MARC RECORDS	\$127.00
STOREY-KENWORTHY CO.	OFFICE SUPPLIES - TONER	\$163.11
TERRY STRUBBE	REIMB CELL PHONE OCT	\$10.00
THE MAGIC OF TIM STOLBA	PROGRAM DEPOSIT	\$187.50
THE WATER CONNECTION	WATER	\$19.50
BRETT TIGGES	REIMB CELL PHONE OCT	\$10.00
TOTAL LAWN CARE	FALL TREATMENT	\$200.00
TREASURER STATE OF IOWA	WATER EXCISE 09-16-9/30	\$12,724.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UNITY POINT CLINIC	RANDOM TESTING	\$42.00
MATT VAHLSING	JANITOR SEPTEMBER	\$881.00
VANDER HAAG'S, INC.	BEARING & SPRINGS	\$226.78

WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$232.11
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	\$12,270.07
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL SEPTEMBER	\$6,940.18
WINTHER, STAVE & CO.,LLP	FY 18 AUDIT PROGRESS	\$5,000.00
TOTAL ACCOUNTS PAYABLE		\$180,139.12
PAYROLL CHECKS		\$58,053.99
DEPOSIT REFUNDS ON 10/10/2018		\$145.95
TOTAL		\$238,339.06

### LIQUOR LICENSE

Motion by Farmer, seconded by Fisher to approve a Class C liquor license for McKeen's Pub & Grill, Class C beer permit for Dyno's and Class B beer permit for Pizza Ranch. Motion carried unanimously.

### TREASURER'S REPORT

Motion by Farmer, seconded by Fisher to approve the Treasurer's Report for September, 2018. Motion carried unanimously. Revenue for September, 2018 totaled \$1,080,404.02. Expenditures for September, 2018 were as follows: General Fund \$156,727.29; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$171,423.23; Trust and Agency \$40,702.06; Friends of Library \$911.81; 25<sup>th</sup> Street/Center Lake Dr. Storm Sewer \$135.00; Erie Reconstruction \$1,686.25; Southern Hills Phase II \$3,590.00; Police Station Improvements \$135.00; Water \$140,528.26; Water T&A \$830.87; Raw Water Improvement \$465.00; Sanitary Sewer \$22,621.44; Solid Waste Collection \$76,722.34; Partial Self-funding Insurance \$1,022.82.

### TRANSFER AND MANUAL JOURNAL ENTRIES FOR THIRD QUARTER 2018

Motion by Farmer, seconded by Fisher to approve the transfers and manual journal entries for the third quarter 2018. Motion carried unanimously. EFTPS \$136,057.74 deposit; Treasurer State of Iowa \$26,981.00 state withholding; IPERS \$93,459.82; Treasurer State of Iowa \$18,905.00 sales tax and \$19,603.00 water excise tax; Treasurer State of Iowa \$202.90 Unemployment tax; ING 457 plan \$700.00; IA Collection Service Center \$3,521.49; MN Collection Service Center \$1,283.77; Direct Deposit payroll \$366,318.17; Transfer to Partial self-funding insurance \$4,458.72; write off NSF fees \$21.00. Transfer from LOST to General Fund \$150,000.00; from Water to Water Rev sinking fund for Revenue Bond requirements \$96,056.00; from employee benefit, water, sewer, sanitation to PSF for insurance \$10,729.95.

### RESOLUTION NO. 2018-35

#### RESOLUTION CERTIFYING DELINQUENT CHARGES TO THE DICKINSON COUNTY TREASURER

Bice introduced and caused to be read Resolution No. 2018-35 and moved for its adoption, which was seconded by James. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

### RESOLUTION NO. 2018-36

#### RESOLUTION APPROVING EASEMENT AGREEMENTS WITH ALLIANT ENERGY

Harbst introduced and caused to be read Resolution No. 2018-36 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

### RESOLUTION NO. 2018-37

#### RESOLUTION APPROVING SANITARY SEWER DISTRICT AGREEMENT FOR TALLGRASS APTS

Bice introduced and caused to be read Resolution No. 2018-37 and moved for its adoption, which was seconded by James. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

**SPECIAL EVENT PERMIT FROM SPIRIT LAKE CHAMBER OF COMMERCE**

Motion by Farmer, seconded by Fisher to approve a Special Events Permit from Spirit Lake Chamber of Commerce for the Santa's Village event on December 8<sup>th</sup>. Motion carried unanimously.

**ADJOURNMENT**

Motion by Farmer seconded by Bice to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator