

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, April 9, 2019**

City Council Chambers

Present: Mayor Keenan. Councilmembers Fisher, Bice, Harbst, James, Farmer.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Harbst to approve the minutes of the March 26th regular council meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by Harbst to approve the bill list for the month of April, 2019. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$223.65
ALLIANT ENERGY/IPL	ELECTRICAL DAMAGE	\$284.68
ALLIANT ENERGY/IPL	UTILITIES	\$4,681.48
ALLIANT ENERGY/IPL	UTILITIES	\$33,059.31
BAKER & TAYLOR, INC.	BOOKS	\$946.30
BANKCARD SERVICES	CONTINUING EDUCATION	\$1,416.34
BECK ENGINEERING, INC	ENG - MISC	\$1,685.00
BLACK HILLS ENERGY	UTILITIES	\$6,104.72
BOMGAARS SUPPLY INC	CARPET TAPE	\$10.99
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER	\$73.98
CAMPUS CLEANERS & LAUNDERERS	MATS & TOWELS	\$147.34
CENTER POINT LARGE PRINT	LARGE PRINT	\$281.88
CENTURY LINK	TELEMETRY	\$148.00
BRANDON CHRISTIANS	REIMB CELL PHONE FOR APRIL	\$10.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$46.76
CINTAS CORPORATION	1ST AID SUPPLIES	\$78.68
CITY CLERK	UTILITIES	\$243.80
CITY OF ORLEANS	METER SURCHARGE JAN-MARCH	\$4,704.84
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	GRAVEL	\$413.36
CONTINENTAL RESEARCH CORP.	CLEAR VIEW	\$347.55
CORE & MAIN LP	PARTS	\$592.68
CTRL MARKETING	CLOTHING ALLOWANCE/LOGO	\$232.10
DAVE'S REPAIR, INC	SEAL	\$41.90
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT APRIL	\$500.00
DICKINSON CO NEWS	MINUTES	\$404.32
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY 19 SUPPORT APRIL	\$583.33

EFTPS	FED/FICA TAX	\$18,016.47
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES MAY	\$282.34
FAREWAY STORES, INC.	SUPPLIES	\$57.26
FERGUSON WATERWORKS #2516	METER PARTS	\$452.02
FICK'S ACE HARDWARE	ICE MELT	\$19.46
NICK FIEBIG	REIMB CELL PHONE FOR APRIL	\$10.00
GALE GROUP	DATABASES	\$991.22
GOLDEN HORSE LTD	BOOK	\$13.86
GRAYMONT CAPITAL, INC	LIME	\$4,902.46
HACH COMPANY	CHEMICALS	\$1,309.66
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
JERRY HARBST	STATE MEETING MILEAGE	\$243.60
HAWKINS, INC	CHEMICALS	\$5,059.38
IA LAKES ELECTRIC CO-OP	UTILITIES	\$583.15
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$334.07
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JENNINGS AUTO PARTS	BATTERY	\$242.99
DWIGHT JERGE	REIMB CELL PHONE FOR APRIL	\$10.00
KAPCO, INC	SHIPPING FEE	\$62.76
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$274.99
LAKES AREA SENIOR CITIZENS	FY 19 SUPPORT APRIL	\$416.50
LAKES MARKETING AND PRINT	ENVELOPES	\$399.01
LAKES NEWS SHOPPER	GREEN WASTE AD	\$79.20
MARCO	COPIES	\$41.44
MATHESON TRI-GAS, INC	SHIELD	\$232.31
MEDIACOM LLC	TELEPHONE & INTERNET	\$333.03
MENARDS INC	LADDER	\$172.85
JESSE MILLER	QUARTERLY CLOTHING ALLOWNACE	\$200.00
MUESKE ELECTRIC INC.	LED BULBS	\$507.19
O'REILLY AUTOMOTIVE INC	FUEL FILTER	\$144.87
OFFICE SYSTEMS CO	QUARTERLY PRINTER FEE	\$281.57
ONE OFFICE SOLUTION	COFFEE	\$45.41
OVERHEAD DOOR SALES & SERVICE	SERVICE CALL, RECEIVER	\$176.50
DARIN PETERSON	CLOTHING ALLOWANCE	\$89.97
PETTY CASH	POSTAGE	\$90.45
PITNEY BOWES GLOBAL FINANCIAL	INK & E-Z SEAL	\$185.71
DIANA PRITTS	SUMMER READING PRIZES	\$77.04
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SECRETARY OF ST OF IOWA	NOTARY - PRIOR	\$30.00
SHAMROCK RECYCLING, INC	57.81 TONS RECYCLE MARCH	\$10,612.08
SHARE CORP.	CLEANER	\$90.57
SHAW'S OF OKOBOJI II, LLC	PAINT	\$105.52
SJE-RHOMBUS	SERVICE FLEX - 2ND QRT	\$625.00

SPIRIT LAKE KIWANIS DUES	DUES	\$180.00
SPIRIT LAKE READY MIX	STORM SEWER REPAIR	\$107.00
STATE HYGIENIC LAB	TESTING	\$277.00
STOREY-KENWORTHY CO.	TONER	\$146.03
TERRY STRUBBE	REIMB CELL PHONE FOR APRIL	\$10.00
THE WATER CONNECTION	WATER	\$33.75
BRETT TIGGES	REIMB CELL PHONE FOR APRIL	\$10.00
TOM'S PLUMBING & HEATING LLC	SERVICE HEATER & INSTALL PVC	\$383.44
TREASURER STATE OF IOWA	WATER EXCISE TAX 3/15-3/31/19	\$7,870.00
TREASURER STATE OF IOWA	SALES TAX 3/15-3/31/19	\$2,695.00
U.S. POSTMASTER	1 ROLL STAMPS POLICE DEPT	\$55.00
UNITY POINT CLINIC	RANDOM TESTING	\$45.00
MATT VAHLSING	JANITOR MARCH	\$925.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BOB & JINI VOSS	OLD TOWN BETTERMENT INCENTIVE	\$20,000.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 3/16-3/31	\$13,039.36
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL MARCH	\$9,090.60
ZIP'S AW DIRECT	VESTS	\$68.89
TOTAL ACCOUNTS PAYABLE		\$161,742.54
PAYROLL CHECKS		\$55,850.42
DEPOSIT REFUNDS ON 4/10/2019		\$383.21
TOTAL		\$217,976.17

TREASURER'S REPORT

Motion by Bice seconded by Harbst to approve the Treasurer's Report for March 2019. Motion carried unanimously. Revenue for March 2019 totaled \$680,999.60. Expenditures included: General Fund \$144,412.76; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$16,142.32; Trust & Agency \$41,103.32; Police Forfeiture \$3,961.30; Friends of the Library \$463.85; Water \$102,252.19; Water T&A \$783.99; Sanitary Sewer \$6,565.78; Solid Waste Collection \$65,214.89; Partial Self-funding \$4,518.43.

TRANSFER AND MANUAL JOURNEY ENTRIES 1ST QUARTER 2019

Motion by Bice seconded by Harbst to approve the Manual Journal Entries and Transfers for the first quarter of 2019. Motion carried unanimously. EFTPS for 941 deposits \$142,878.82; Treasurer State of Iowa w/h tax 26,298.00; IPERS \$95,037.46; Treasurer State of Iowa sales tax \$7,759.00; Treasurer State of Iowa water excise tax \$24,006.00; Treasurer State of Iowa unemployment \$610.41; ING 457 Plan \$700.00; Iowa Collection Service Center \$3,521.49; MN Collection Service Center \$1,624.77; Direct Deposit payroll \$387,209.73; Transfer to Partial Self fund Ins \$12,992.69; Write Off Uncollectible/NSF fees \$70.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev

Sinking Fund for Revenue Bond Requirements \$96,056.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$10,729.95; Transfer Economic Development to TIF \$50,000.00; Transfer Street, Water & Sewer for Erie Reconstruction \$248,000.00; Transfer Equipment to Water \$51,641.00; Transfer Equipment to Sewer \$22,500.00; Transfer Parks to Equipment \$7,500.00; Transfer Street to Equipment \$10,000.00; Transfer Library to Building Reserve \$20,000.00.

LIQUOR LICENSE

Motion by Bice seconded by Harbst to approve a Class C liquor license for Gingham Inn; approve the ownership changes for Dickinson County Agricultural Society & Kum & Go; approve the premises change for Sportmans. Motion carried unanimously.

RESOLUTION NO. 2019-08

RESOLUTION APPROVING SHIELD AGREEMENT

Fisher introduced and caused to be read Resolution No. 2019-08 and moved for its adoption, which was seconded by James. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

RESOLUTION NO. 2019-09

RESOLUTION APPROVING GRANT PAYMENT FOR 803 LAKE STREET UNDER THE OLDE TOWN BETTERMENT INCENTIVE PROGRAM

Bice introduced and caused to be read Resolution No. 2019-09 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

RESOLUTION No. 2019-10

RESOLUTION SETTING HEARING TO REZONE SOUTHERN HILLS PHASE 4

Bice introduced and caused to be read Resolution No. 2019-10 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

RESOLUTION No. 2019-11

RESOLUTION SETTING HEARING TO REZONE PARCEL C OF RECORD, FERGUSON BUSINESS PARK

Farmer introduced and caused to be read Resolution No. 2019-11 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Farmer, Harbst, James. Resolution duly adopted.

SPIRIT LAKE CITY WIDE CLEAN UP DAYS

Motion by Fisher, seconded by Bice, to set April 29-May 2, 2019 as Spirit Lake city-wide clean up days. Motion carried unanimously.

ADJOURNMENT

Motion by Farmer seconded by Fisher to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator